

Ontario Association of Architects

Annual Report

17



Ontario Association of Architects

Ontario Association of Architects

The Ontario Association of Architects (OAA) is a self-regulating, self-governing organization established under the *Architects Act*. The Association governs its members and regulates the practice of architecture in Ontario in order that the public interest may be served and protected.

Membership includes 4,135 architects and Licensed Technologists OAA, 1,588 interns and 1,200 in other status categories. There are 1,842 architectural practices in Ontario.

Among the OAA's many responsibilities are:

- establishing standards of qualification for admission into the profession, including education, experience and examination;
- establishing standards of skill and proficiency of all members;
- maintaining standards of professional ethics;
- providing professional liability insurance through Pro-Demnity Insurance Company;
- promoting architecture and the built environment for the benefit of Ontarians; and
- supporting Ontario's architects in meeting the standards of the profession.

To serve its members and the public, the Association offers a wide range of programs and services.

The OAA is governed by a Council of 15 architects elected by the membership, and five members of the public appointed by the Province of Ontario. The work of Council is assisted by over 200 volunteers working on numerous committees and task groups, 14 regional societies throughout Ontario (with a society membership of 1,742) and an Association staff of 28.

Vision

An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

Mission

To serve the public interest through the regulation, support and promotion of the profession of architecture in Ontario.

Mandate

To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and By-laws; to develop and uphold standards of skill, knowledge, qualification, practice and professional ethics among architects; and, to promote the appreciation of architecture within the broader society.



Ontario Association of Architects

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Annual Report



President's Report



Dan Bernier

It has been my privilege and honour to have been OAA President for the 2017 year. It has certainly been a busy time for the Association!

Working together with staff and volunteers, OAA Council has accomplished much this past year. And although we have faced some challenges and hurdles along the way, I believe we have met them with dignity, respect and confidence.

It has also been a year of celebration. Our very successful combined OAA and RAIC Conference in Ottawa celebrated 150 years of architecture in Canada and Ontario. OAA continued this celebration throughout the year by inviting all Canadians to take photos of their favourite building and tell us what made these buildings important to them. Posting these to Twitter and sharing their stories on the OAA BIOAag helped us to build a snapshot of the cultural importance of architecture to our country and to tell the story of the value of the work that architects do. We reinforced this message in our second annual World Architecture Day event at Queen's Park, hosting a reception and private conversations with many MPPs of all parties.

At the same time, we recognized the traditional lands of the Indigenous peoples who have lived here for many thousands of years along with the colonial nature of our troubled relationship. RAIC helped us to understand and celebrate the importance and relevance of Indigenous place-making traditions with a first-ever Canadian-hosted international symposium on Indigenous architecture. OAA Council has continued this reconciliation for the profession through the respectful recognition of traditional lands at all our public events across the province to raise awareness of the need for further action.

In my AGM remarks in Ottawa in May, I spoke about the crisis the profession faces in the devaluing of architecture as an expression of our culture. The growing commodification of architecture and architects through misguided and inappropriate procurement and business models is not in the public interest. I also spoke of the power of the word NO and the need for our profession to articulately, powerfully and effectively refuse to participate in such models, both collectively and individually. Many of our members have heard this message and have responded by doing just that. However, there is much more work to be done to solve this puzzle.

The OAA continued directing considerable resources towards responding to RFPs and proposed contract language. This included thorough and complete advice for members about the business and professional conduct implications of badly crafted Terms of References and bespoke Client/Architect agreements. The Association, together with its insurance company, Pro-Demnity Insurance, has become increasingly assertive and clear about the kind of language that requires architects to contract out of their professional responsibilities as defined in the *Architects Act* and which constitutes professional misconduct.

Our RFP Alerts are getting us traction in very important conversations with public sector clients as well as the legal profession and project management service providers who support them. The dialogue with Infrastructure Ontario continues as we push towards a positive resolution of our objections to elements of their business model. We need your support and solidarity with this goal along with your patience with this strategy.

This past year has seen a very successful collaboration with the Association of the Registered Interior Designers of Ontario (ARIDO) in developing alternatives for the regulation of a shared restricted scope of practice in Interior Design for both ARIDO and OAA members. We look forward to moving ahead with this initiative in 2018.

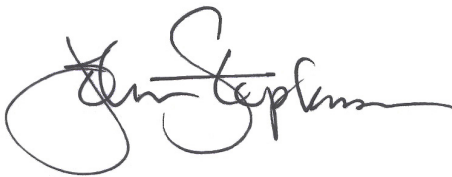
Another exciting initiative was the OAA Headquarters – 2030 Retrofit and Refresh

project. Scheduled to be completed at the beginning of 2019, this project will solidify the leadership of the profession and its members in helping to move Ontario towards a zero-carbon future. The refreshed Headquarters will be a source of pride for members by demonstrating how architects are 'walking the talk'.

In addition to business as usual, there have been many other accomplishments in 2017. Among the highlights are:

- A constructive re-definition of our working relationship with the board of Pro-Demnity Insurance;
- The approval of a regulatory change creating a voting seat on OAA Council for Lic. Tech. OAA members;
- A successful first year with the voice of Interns represented on OAA Council;
- Vigorous advocacy for enlightened employment practices through legislative change;
- Advocacy on behalf of the profession and broader construction industry in support of the modernization of construction lien legislation;
- Vigorous advocacy at the national level (CALA) for:
 - the modernization of the education and internship for architects;
 - the future of the architectural profession and the adoption of a national architectural policy; and
- Continued advocacy for greater clarity and respect for our professional role and responsibilities with the Project Management sector.

Much of what I have outlined in this report remains to be work very much in progress. I look forward to more great successes in 2018 as the Ontario Association of Architects continues to advance this important work. I am confident that Council will continue to be vigilant in strengthening the profession of architecture's ability to protect and promote the public interest in the creation of buildings and urban spaces that perform at the highest levels, are safe and healthy for people to live work and play in and which lift the human spirit.

A handwritten signature in black ink, appearing to read 'John K. Stephenson'. The signature is fluid and cursive, with a large loop at the end.

John K. Stephenson Architect
OAA, MRAIC
President

Council



Front row from left: Vanessa Fong, Michelle Longlade, Elaine Mintz, Sheena Sharp, President John Stephenson, David Sin, Mazen Alkhaddam, Kathleen Kurtin, J. Gordon Erskine, and Walter Derhak.
Back row from left: Barry Cline, Magid Youssef, Toon Dreessen, David C. Rich, Wayne Medford, Jeffrey Laberge, André Sherman, Don Ardiel, Ken Jennings, and Gordon Hunt.
Absent: Robert Sirman.

John Stephenson
President
Province of Ontario

Kathleen Kurtin
Senior Vice President and
Treasurer
City of Toronto

Barry Cline
Vice President Regulatory
Province of Ontario

Walter Derhak
Vice President Practice
Western Ontario

Toon Dreessen
Immediate Past President
Eastern Ontario

Vanessa Fong
Vice President
Communications
City of Toronto

David C. Rich
Vice President Strategic
City of Toronto

Mazen Alkhaddam
Central Ontario

Don Ardiel
Western Ontario

J. Gordon Erskine
Eastern Ontario

Gordon Hunt
Province of Ontario –
Non-Voting Seat

Ken Jennings
Lieutenant Governor in
Council Appointee

Jeffrey Laberge
Northern Ontario

Michelle Longlade
Lieutenant Governor in
Council Appointee

Wayne Medford
Lieutenant Governor in
Council Appointee

Elaine Mintz
Lieutenant Governor in
Council Appointee

Sheena Sharp
Province of Ontario

André Sherman
City of Toronto

David Sin
Province of Ontario

Robert Sirman
Lieutenant Governor in
Council Appointee

Magid Youssef
Central Ontario

Council Meetings 2017

- January 19
- March 9
- May 24
- June 22
- September 14
- November 2
- December 8

Special Council Meetings 2017

- February 2
- August 15
- November 16

Members and associates (as observers) are encouraged to attend a Council Meeting.

Contact: (at least three days before the meeting)
Tina Carfa, Executive Assistant, Executive Services
e: tinac@oaa.on.ca
T: 416.449.6898

Executive Director's Report



Keith Pomer Photography

The future is a strange thing—always in the distance, but then it's suddenly here.

I am truly honoured to once again have the task of writing the Executive Director's Report for the 2017 OAA Annual Report. This year was not only an exceptionally busy one for the Association, but also an extra-special one for me, as I celebrated 25 years of service to the OAA and the profession. I use the word "service" with some hesitation, as I can honestly say that it has been a privilege.

Sitting down to write this annual message, I found myself reflecting on those 25 years. There have been so many major milestones, key projects and new initiatives during that time. There have certainly also been many challenges, for both the OAA and the profession, as well as lessons learned. Whether positive or negative, all these things have contributed to the evolution and further maturation of the OAA as a professional regulator. I am very proud of the work that the OAA has done, and it would not be possible without the sincere commitment our staff demonstrates every day and the incredible dedication the profession itself brings to the table. I firmly believe in the concept of self-regulation, but you have to own it, care for it and work to maintain it. It is a privilege and the architectural profession embraces it always.

As noted, 2017 was a busy year with a considerable amount of heavy lifting being done on a number of key Council initiatives and projects in order for these programs and services to be ready for implementation in 2018. Many of those key initiatives fell into the "get with the program" basket. The world is evolving and we need to ensure the OAA does, too. We have implemented changes across the board to keep up with the present and move ahead into the future. Collectively, our goal is to be proactive instead of reactive, so we don't have to spend time catching up.

I do want to take this opportunity to mention a few of the highlights from 2017, including:

- Establishment of the legal reserve fund to ensure the Association is financially sound for the future and well-equipped to address its regulatory roles and responsibilities;
- Issuance of "Supporting Safe Work Places: A Guide for Members of the Ontario Association of Architects," and advancement of a clear position of support to remove the exclusion of the profession from the *Employment Standards Act*;
- Redesign of the OAA Awards Program and implementation of changes for a more modern and effective program;
- Changes to the Licensed Technologist OAA policy statement, lifting restrictions on voting for these members at the Annual General Meeting (AGM) as well as providing a voting seat on OAA Council for a Licensed Technologist OAA member;
- Amendments to the OAA By-laws to clearly establish open meetings of the Council to increase further transparency;
- Establishment of the OAA/ARIDO Joint Task Force, at the direction of the Attorney General, to explore the regulation of interior design under the *Architects Act*;
- Design, development and launch of the three-day learning series, "Starting an Architectural Practice;"
- Finalization of the predesign work and tender for the OAA Headquarters Renew + Refresh project, not to mention a move to temporary office space at 1 Duncan Mill Road;
- Increased involvement in public policy discussions, government consultations and a very successful World Architecture Day in October at Queen's Park;
- Development of an online version of the OAA's Admission Course, now providing three options for Intern Architects to complete this licensing requirement; and
- Fast-tracked development and implementation of the online version of the Canadian Experience Record Book (CERB), which was undertaken in 2017 and launched in late December.

As a small profession and relatively small organization, the OAA continues to fulfil its regulatory mandate as well as provide a breadth of services and programs that has us hitting above our weight class. However, we still have more work to do. We will continue to grow and evolve to maximize our opportunities and address our future challenges.

I look forward to serving the OAA into the next segment of the future (but likely not another 25 years!).

Thanks to members of Council, members at large and, of course, the staff at the OAA for their hard work and dedication in 2017.

Kristi Doyle,
Hons. B.A.(PPA), Hon. MRAIC
Executive Director

OAA Awards 2017



1.



2.



3.



4.



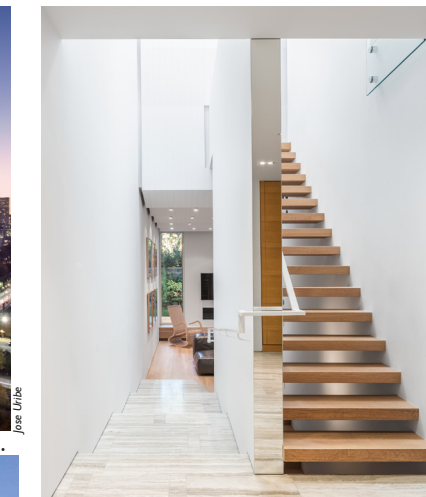
5.



6.



7.



8.



9.

Design Excellence

1. *Boulevard Club West Wing Replacement*
Toronto, ON
Teeple Architects Inc.
2. *Centennial College Ashtonbee Campus Library & Student HUB*
Toronto, ON
MacLennan Jaunkalns Miller Architects Ltd.
3. *Conestoga College Student Recreation Centre*
Kitchener, ON
MacLennan Jaunkalns Miller Architects Ltd.

4. *Eva's Phoenix*
Toronto, ON
LGA Architectural Partners (formerly Levitt Goodman Architects)
5. *Mike & Ophelia Lazaridis Quantum-Nano Centre*
University of Waterloo
Waterloo, ON
KPMB Architects
6. *Queen Richmond Centre West at 134 Peter Street*
Toronto, ON
Sweeny & Co. Architects Inc. (formerly Sweeny Sterling Finlayson & Co. Architects Inc.) Project was commenced by Sweeny Sterling Finlayson & Co. Architects Inc. and completed under Sweeny & Co. Architects Inc.



10.



Courtesy of Moriama & Teshima Architects

11.



Courtesy of Townend Stefura and Baleshta Architects

12.



Keith Perner Photography

16.



Hornish Rhodes

13.



Studio JCI Inc.

14.



Nick Chord

17.

7. *River City – Phase 1 & 2*
Toronto, ON
Saucier + Perrotte Architectes / ZAS Architects Inc., in joint venture
8. *Rosemary Residence*
Toronto, ON
Kohn Shnier Architects
9. *Story Pod*
Newmarket, ON
Atelier Kastelic Buffey Inc.
10. *Williams Parkway Operations Centre Phase 1*
Brampton, ON
Rounthwaite Dick & Hadley Architects Inc.

Michael V. and Wanda Plachta Award - see #8

People's Choice Award - see #6

Lieutenant Governor's Award for Design Excellence in Architecture - see #7

Landmark Designation

11. *Ontario Science Centre*
Toronto, ON
Moriama & Teshima Architects

12. *The Fielding Memorial Chapel of St. Mark, Thornloe University*
Sudbury, ON
Arthur Townend & Carl Skerl, Townend Stefura & Baleshta Architects

Concepts

13. *Forwards and Backwards*
Jennifer Davis (Intern Architect) and Jon Sasaki
14. *Shobuj Pata – Multi-Unit Residential Development*
Studio JCI Inc.

Best Emerging Practice

15. *blackLAB architects inc.*

G. Randy Roberts Service Award

Recognizing members of the OAA for extraordinary service to the members.

16. *J. William Birdsell*

Order of da Vinci

Presented to persons who have made a significant and meaningful contribution to the profession of architecture.

17. *Sheila Penny*



Courtesy of blackLAB architects inc.

15.

OAA Awards Program

OAA Awards Program

The Awards Steering Committee continued its work to develop strategies for the consideration and phased implementation of the recommendations of the 2016 *OAA Awards Program Review Report* by Brigitte Desrochers. The report and recommendations identified how the program serves the broader mandate to promote and celebrate architectural excellence and the objectives of the OAA as a whole.

The Steering Committee met in the summer and brought forth recommendations that were approved by Council in September 2017. As a result, the following key changes were implemented for the 2018 Awards program:

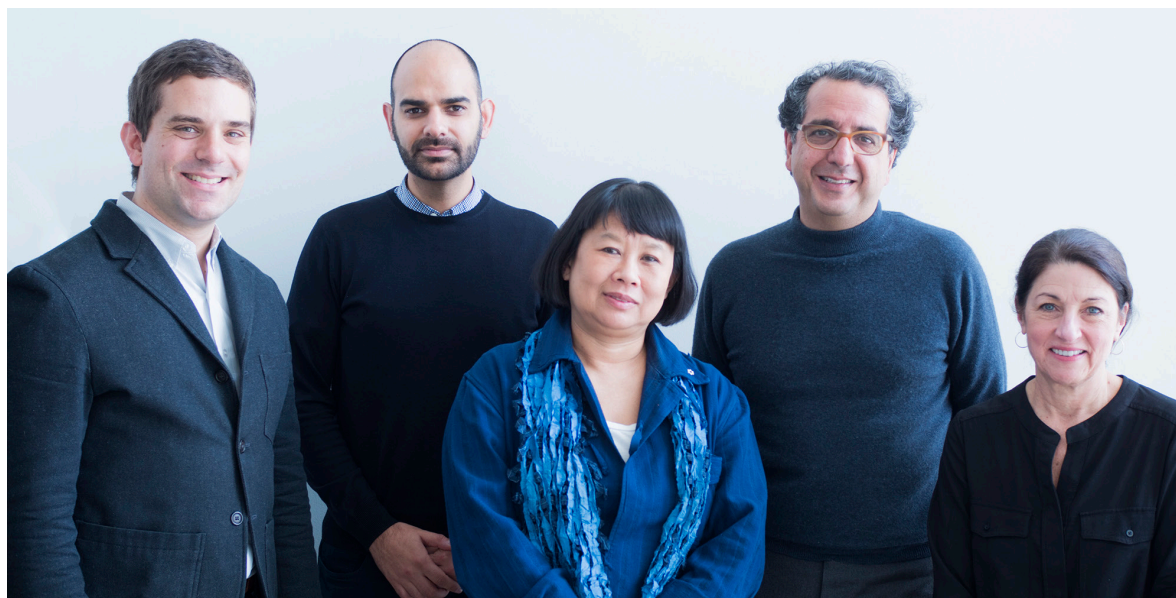
1. Adopt a two-year cycle with the Design Excellence Awards, Lifetime Design Achievement and Best Emerging Practice presented in even-numbered years and a new inducement, the “Challenge” Program, presented in odd-numbered years.
2. The Concepts Awards expanded/re-envision as a new class of purposeful, aspirational, inducement prizes focused on significant societal issues of relevance to architects and the public (i.e. Challenge Program).
3. Sunset the Landmark Designation Award.
4. Reinforce sustainability as an essential component in all Design Excellence awards, and sunset the Sustainability Award as a distinct honour.

5. Present Membership Service/Leadership Awards (including G. Randy Roberts and Order of Da Vinci) annually at the Annual General Meeting instead of at the Celebration of Excellence.

An Advisory group of OAA stakeholders was formed in June to assist in the design of the new Challenge Program. In fall 2017, Whitman Emorson and Environics Communications Inc. were engaged to work on the launch communications and media relations for the Challenge Program. The Advisory Group and communication consultants have been working collectively to finalize requirements for the program and the first issue/theme.

The new Challenge Program is targeted to begin with the 2019 Awards cycle and the theme is scheduled to be announced in spring 2018.

2017 Juries



Left to right: Alex Bozikovic, Neeraj Bhatia, Brigitte Shim, Siamak Hariri and Thérèse Leblanc.

Design Excellence, Plachta Award, Sustainable Design Excellence & Lieutenant Governor's Award

Neeraj Bhatia, Architect and Urban Designer, The Open Workshop

Alex Bozikovic, Architectural Critic, *The Globe and Mail*

Siamak Hariri, Founding Partner, Hariri Pontarini Architects

Thérèse Leblanc, Architect, NYCUM+Associates, President of the Canadian Architectural Certification Board

Brigitte Shim, Principal, Shim-Sutcliffe Architects, Professor, John. H. Daniels Faculty of Architecture, Landscape and Design, University of Toronto



Left to right: Nathalie Dion, Maria Denegri, Cheryl Atkinson and Norm Li.

Concepts Award

Cheryl Atkinson, Principal, Atkinson Architect, Associate Professor, Ryerson University

Maria Denegri, Partner, Denegri Bessai Studio

Nathalie Dion, President, Ordre des Architectes du Québec (OAQ)

Norm Li, Principal, Norm Li



Left to right: Graham McNally, William N. Greer, John Stephenson and Diana Osborne.

Landmark Designation, Order of da Vinci, G. Randy Roberts, Best Emerging Practice & Honour Roll

William N. Greer, Life Member, Heritage Specialist

Graham McNally, Chair of Hamilton/Burlington Society of Architects

Diana Osborne, Architect, Osborne Architect

John Stephenson, OAA President, Architect, Managing Partner, FORM Architecture Engineering

For further updates on the awards program, visit the OAA Website at www.oaa.on.ca

OAA Conference

Canada 150

May 24 - 27, 2017

Westin Hotel

Ottawa, Ontario

This year's Conference was held jointly with the Royal Architectural Institute of Canada (RAIC) to celebrate Canada's 150th birthday.

Architects, interns and students from across the country, building industry colleagues, client groups and all who share an interest in architecture were invited to Ottawa to celebrate.

The 2017 Gold Medal Plenary was held Thursday, May 25. The RAIC's highest honour went to Roger Du Toit posthumously, it was bestowed in recognition of a significant and lasting contribution to Canadian architecture. Robert Allsopp highlighted Du Toit's work, followed by a panel discussion moderated by Alex Bozikovic, architecture critic at *The Globe and Mail*.

The OAA Admission Course was held concurrently at the Westin Hotel Ottawa, allowing for the integration of the more than 140 intern architects within the Conference program.

In addition to the 90+ ConEd sessions offered this year, 15 tours and numerous social events were held at venues throughout Ottawa.

More than 400 guests enjoyed the Opening Reception at the Canadian War Museum.

On Friday morning, the 2017 Zero Net Carbon Plenary began with an eye-opening presentation by Architecture 2030 founder Edward Mazria focusing on addressing climate change. Sheena Sharp, OAA Councillor, also presented the OAA Headquarters Renew + Refresh renovation project to create a zero net carbon retrofit.

At the RAIC/OAA Recognition Lunch, the RAIC, the OAA and the Ontario Association for Applied Architectural Sciences (OAAAS) presented Honorary, Concepts and Landmark, and Student awards, respectively.

The RAIC/OAA Celebration of Excellence Awards Ceremony and Dinner showcased the best in architectural design and innovation by Canadian architects at the Westin on Friday evening. The awards were co-hosted by OAA President John Stephenson and RAIC President Ewa Bieniecka and emceed by Catherine Clark.

More than 1600 people attended the three days of the RAIC/OAA Festival of Architecture. Thank you to everyone who came to Ottawa to participate and celebrate Architecture 150.



OAA Annual General Meeting
Wednesday, May 24



Zero Net Carbon Plenary
Thursday, May 25



Celebration of Excellence
Friday, May 26



Opening Party
Wednesday, May 24



Sponsor Displays
Wednesday, May 24 - Friday, May 26



Recognition Lunch
Friday, May 26

Thank you to our Conference Sponsors

Concrete Council of Canada
Hanscomb Limited
Astley Gilbert
Pro-Demnity Insurance Company
Velux Canada Inc.
CWC - WoodWorks!
Stantec Architecture Ltd.
Mumby Insurance Brokers Inc.
RJC Engineers
Ontario Cast-In-Place Concrete Development Council (OCCDC)
Steel-Craft Door Products Ltd.
Unilock Ltd.
Accessibility Directorate of Ontario
Approach Technology International Inc.
Bailey Metal Products Ltd.
Brampton Brick Ltd.
Canadian Institute of Steel Construction
Canadian National Window Wall Association
Canam Group Inc.
CastConnex Corporation
Certain Teed Gypsum & Insulation Canada
Dryvit Systems Canada
Durabond Products Ltd.
Parsons Precast Inc.
Inline Fiberglass Ltd.
GRAPHISOFT
HTS Engineering Ltd.
Gradient Wind Engineering Inc.
King Package Materials
Lumon Canada Inc.
MasonryWorx Association (Canada)
Owens Corning
Peikko Canada Inc.
PermaTint
Prelco Inc.
Shimmerman Penn LLP
Soprema Canada Inc.
Structure Fusion
Techno Metal Post Distribution (Ontario) Inc.
Thames Valley Brick & Tile
Sustainable Forestry Initiative
Acrytec Panel Industries
Adex Systems
DuRock Alfacings International Ltd.
Onware Inc.
WEIRFOULDS LLP
Aird & Berlis LLP
AZURE
Blackwell Bowick Partnership Ltd.
Canadian Architect
Concrete Floor Contractors Association
ConstructConnect
Keel Cottrell LLP
OGCA
Sound Solutions
Perkins + Will
Shibley Righton LLP
Stuart Olson

Strategic Planning & Priorities

On February 2 and 3, 2017 the OAA Council held its annual Council Priorities and Planning Session, reviewing current projects and initiatives as well as discussing the Association's priorities for the new year.


On Thursday evening, the discussions focused on the goals and objectives of the planning session and a review of the OAA's Vision, Mission and Mandate. This background provided context in relation to current initiatives and projects approved by Council for 2017, projects approved but not yet commenced, as well as new initiatives that are on the horizon to be reviewed and prioritized.

On Friday, presentations on potential initiatives and impacts to the work of the Association included:

- establishing a provincial architecture policy;
- considering the OAA's future in the context of allied organizations and governance; and
- considering "project management"—the challenges the Association faces, the role of the profession along with current and future opportunities.


Both the Communications and Policy/Government Relations service areas of the OAA provided updates and insight on the Association's current initiatives and activities in those particular areas.

Vision, Mission & Mandate



An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

Vision



To serve the public interest through the regulation, support and promotion of the profession of architecture in Ontario.

Mission



To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and By-laws; to develop and uphold standards of skill, knowledge, qualification, practice and professional ethics among architects; and, to promote the appreciation of architecture within the broader society.

Mandate

Priority Projects 2017

Priority Projects Completed

- ✓ Admission Course online version – work with U of T to design and implement
- ✓ Consortium Business Models research/guideline
- ✓ Honours & Awards online submissions solution for the OAA Website
- ✓ Honours & Awards Program Review
- ✓ Communications Content Creation Review Recommendations approved
- ✓ Interns Committee 2.0
- ✓ Safe Work Places – Policies/Guidelines for members
- ✓ Lic. Tech. OAA: solidify participation in governance
- ✓ Microsite re-launch – campaign 2
- ✓ Interns' Portal
- ✓ New Joint Working Group OAA/ProDem
- ✓ OAA Building Renovation – final design approved, tender completed
- ✓ OMB Appeal – City of Toronto Harmonized Zoning By-law
- ✓ Starting a Practice learning modules development and implementation
- ✓ Regulation 27 amendments (Housekeeping and Lic. Tech. OAA seat on Council)
- ✓ Approval of fines re. ConEd non-compliance
- ✓ Admission Course – Three options now available to Interns. fall 2017
- ✓ NOW Lecture 2017
- ✓ OAA Participation in Lien Act Review
- ✓ Architectural Recognition – signage on buildings
- ✓ Queen's Park Day / World Architecture Day 2017
- ✓ Update to OAA Elections e-process
- ✓ Online CERB – IAP, interns reporting hours of experience

Priority Projects Ongoing

- OAA HQ 2030 Renew + Refresh Project
- OAA Awards Program Review: continue and strengthen while optimizing public engagement and increased appreciation for the value of architecture and architects
- RFPs and appropriate contracts
- SPA Study – further pursuit of report/recommendations
- Architect's Web Library/Resources
- Safe Work Places initiative – continue strong advocacy and regulation
- Infrastructure Ontario (IO) Supplementary Conditions ongoing review
- Elliot Lake – Coordinating Professional definition/scope
- Advocacy for the profession's value proposition: continue the proposition in the public interest and on issues of public concern
- Project Management:
 - Engagement with the Project Management (PM) profession to advocate for greater understanding, appreciation and respect for what architects' do
 - Education and assistance to OAA members in developing higher-level PM skills coupled with advocacy on behalf of architects as effective project managers in their own right
- ARIDO: constructive engagement with ARIDO focused on mutually beneficial opportunities for self-regulation of a defined scope of practice under the *Architects Act*
- Ontario Architects Leading Change: Capitalize on new educational, public relations and communications opportunities presented by the building project to establish leadership by the profession in climate change mitigation through design

Committee Structure

Organization

The priorities and work of Council continued to be organized under five Vice President Portfolios for 2017:

- Business;
- Strategic;
- Communications;
- Regulatory
- Practice

Councillors were appointed to each of the Committees and Task Groups (see chart).

Councillor Liaisons were appointed to each of the Societies to encourage feedback from members, disseminate information, and provide an ongoing link to the Association. This created the sixth Portfolio: Societies.

Committees & Task Groups* Councillor Appointments -



STATUTORY

REQUIRED

Audit Committee K. Kurtin E. Mintz
ProDem Board of Directors K. Kurtin T. Dreessen D. Rich D. Sin
OAA Trustees D. Sin 3 years J. Laberge 2 years B. Cline 1 year
Education Committee J. Stephenson K. Kurtin W. Derhak

OPTIONAL
COMMITTEES & TASK GROUPS

OAA Building Committee J. Stephenson K. Kurtin S. Sharp T. Dreessen	Construction & Design Alliance Ontario D. Rich K. Doyle	ConEd Committee D. Ardiel M. Youssef
CALA Representative J. Stephenson	Practice Advocacy Coordination Team (PACT) D. Rich (Chair) W. Derhak G. Erskine J. Stephenson T. Dreessen	Communications Committee V. Fong (Chair) D. Sin W. Medford M. Youssef
International Relations Committee T. Dreessen	Housing Affordability Task Group S. Sharp D. Sin	Conference Committee V. Fong E. Mintz A. Sherman
Budget Committee K. Kurtin D. Sin M. Alkhaddam	City of Toronto Harmonized Zoning By-law Task Group S. Sharp M. Alkhaddam	Awards Review Committee V. Fong T. Dreessen M. Longlade
HR Committee K. Kurtin E. Mintz J. Stephenson	Sustainable Built Environment Committee (SBEC) S. Sharp G. Erskine	Content Review Committee V. Fong T. Dreessen M. Longlade
Joint OAA/ARIDO Task Force J. Stephenson K. Kurtin D. Sin	Representative to 2030 District Board S. Sharp	
OACETT Representative A. Sherman		

* 2017 Committee and Task Group lists, including Councillors, Members at large and OAA Staff Support are located at the end of each of the reports on the pages to follow.



Complaints Committee M. Alkhaddam A. Sherman M. Longlade
Complaints Review Councillor K. Jennings
Discipline Committee B. Cline (Chair) W. Medford E. Mintz R. Sirman
Experience Requirements Committee K. Kurtin (Chair) D. Ardiel
Fees Mediation Committee T. Dreessen (Chair) R. Sirman (LGIC)
Registration Committee B. Cline (Chair) A. Sherman J. Stephenson

CExAC T. Dreessen	OAAAS Board M. Youssef D. Ardiel
	Practice Review Committee W. Derhak (Chair)

Public Interest Review Committee B. Cline E. Mintz J. Laberge D. Sin	Practice Committee W. Derhak (Chair) G. Erskine G. Hunt	Algoma J. Laberge Grand Valley W. Derhak Hamilton V. Fong London W. Derhak Niagara S. Sharp Northumberland- Durham W. Medford North Bay J. Laberge Northern Ontario J. Laberge Ottawa G. Erskine Northwestern Ontario J. Stephenson St. Lawrence Valley T. Dreessen Toronto K. Kurtin Trent W. Medford Windsor W. Derhak
The Interns Committee K. Kurtin G. Hunt D. Sin	Engineers, Architects, and Building Officials (EABO) W. Derhak	
	Sub-Committee on Building Codes and Regulations (SCOBCAR) W. Derhak (Chair) A. Sherman	
	Project Administration Resource Committee (formerly CCAC) D. Sin M. Alkhaddam	
	OAA/OGCA Best Practices Committee J. Stephenson W. Derhak D. Rich	
	PEO/OAA Coordinating Licensed Professional Joint Sub-Committee W. Derhak	

BUSINESS

President / SVP & Treasurer
J. Stephenson and K. Kurtin

Audit Committee
K. Kurtin E. Mintz

ProDem Board of Directors
K. Kurtin T. Dreessen
D. Rich D. Sin

OAA Trustees
D. Sin 3 years
J. Laberge 2 years
B. Cline 1 year

Education Committee
J. Stephenson
K. Kurtin W. Derhak

OAA Building Committee
J. Stephenson K. Kurtin
S. Sharp T. Dreessen

CALA Representative
J. Stephenson

International Relations Committee
T. Dreessen

Budget Committee
K. Kurtin D. Sin
M. Alkhaddam

HR Committee
K. Kurtin E. Mintz
J. Stephenson

Joint OAA/ARIDO Task Force
J. Stephenson
K. Kurtin D. Sin

OACETT Representative
A. Sherman

Audit Committee

The Terms of Reference for the Audit Committee are to see that accounting policies and internal controls are established and followed, and that the OAA issues financial statements that are balanced and present a reasonable assessment of the Association's financial position. The 2017 Audit Committee met with the auditors, Grant Thornton Chartered Accountants, Licensed Public Accountants – twice during the year: once for the pre-audit meeting to plan the audit and once for the post-audit meeting to review the financial statements in detail, including the auditor's report.

Grant Thornton advised the Association's financial statements present fairly, in all material respects, its financial position as at November 30, 2017 in accordance with generally accepted accounting principles. Grant Thornton has issued an unqualified audit opinion.

The 2017 audited financial statements are presented by the Audit Committee to Council in March 2018. The 2017 audited financial statements are further presented to the membership at the Annual General Meeting.

The Audit Committee comprises the Senior Vice President and Treasurer, one LGIC Appointee and one Member at large, under Terms of Reference approved by Council.

2017 Audit Committee

Kathleen Kurtin, Senior Vice President and Treasurer

James Farrow, Member

Elaine Mintz, Lieutenant Governor in Council Appointee

Staff Support:

Marilyn McInnes, Manager of Finance and Administration

Budget Committee

The Budget Committee allows for an appropriate level of participation by Council members in terms of the oversight of the OAA's annual budgeting process to ensure ultimate responsibility for the governance of the OAA.

Beginning in late August, the Committee worked with the Senior Vice President and Treasurer and senior staff in the preparation of the annual budget for approval by the Council early in November.

The Committee is appointed by Council annually and comprises a minimum of three members of the Council, one of which is the Senior Vice President and Treasurer. The Senior Vice President chairs the Committee.

The Committee reports on an annual basis in the form of the presentation of the draft annual budget to the Council for its approval.

2017 Budget Committee

Kathleen Kurtin, Chair, Senior Vice President and Treasurer

Mazen Alkhaddam, Councillor

David Sin, Councillor

Staff Support:

Kristi Doyle, Executive Director

Marilyn McInnes, Manager of Finance and Administration

Human Resources Committee

The mandate of the Human Resources Committee is to allow for an appropriate level of participation by the Council in terms of the oversight of the OAA's human resources (HR) and ultimate oversight and responsibility for the governance of the Association.

As part of its stated mandate, the Committee conducted the annual performance review of the Executive Director in November 2017.

2017 Human Resources Committee

John Stephenson, President

Kathleen Kurtin, Senior Vice President and Treasurer

Elaine Mintz, Lieutenant Governor in Council Appointee

Staff Support:

Kristi Doyle, Executive Director

Marilyn McInnes, Manager of Finance and Administration

OAA Building Committee

The OAA Building Committee is responsible for oversight of the renovation and refresh of the OAA Headquarters at 111 Moatfield Drive. The Committee worked closely with Architect David Fujiwara and the full design team throughout 2017 to move the project forward carefully and thoughtfully.

In June, OAA members were advised that the Association would be temporarily moving out of the Moatfield Drive location over the Labour Day weekend to make way for the year-long construction project that will be transformative for the Association and its future operations.

The renovation coincides with the 25-year anniversary of the building, which the OAA and Pro-Demnity Insurance have shared as common office space. In June, Pro-Demnity decided to move out of the OAA Headquarters (OAA HQ) permanently.

The project, in addition to meeting the 2030 Challenge a full 12 years ahead of schedule, includes a complete refresh of the interior space, providing enhanced meeting facilities and staff and member social spaces. It will transform the OAA offices into a modern, studio-like, flexible and collaborative workspace that reflects best practices in office design and the modern technological realities of workflows.

OAA Council has set specific goals for this project focused on establishing the OAA—and by extension, the profession—as leaders in climate action through responsible architectural design.

OAA Council held a special meeting August 15 to receive a report and recommendation from the Building Committee regarding the final construction cost estimate for the OAA HQ renovation project. After consideration and discussion, Council directed that the project proceed to tender with a few modifications as discussed.

In keeping with a commitment to use the OAA HQ 2030 Project as an opportunity to raise the profile of the OAA, illustrate its commitment to the 2030 Challenge and sustainability, and create a case study for improving existing buildings to better meet the needs of today and the future, OAA Council approved Phase II of the Communications Plan at its September meeting.

The overall approach to the Communications Plan is to leverage the value of the OAA HQ Renew + Refresh project, empowering and supporting the members to leverage the positive impacts made by their work and their clients. Phase II of the plan is technically focused on aspects of the design and construction that relate specifically to sustainable design and reaching zero net carbon.

Following the fall tender process, OAA Council met on November 16 to approve a revised total project budget in order to proceed with awarding the construction contract. MJ Dixon Construction Limited was selected as the General Contractor for the renovation project. Construction begins early 2018.

2017 Building Committee

Sheena Sharp, Chair
Toon Dreessen, Immediate Past President
Kathleen Kurtin, Senior Vice President and Treasurer
John Stephenson, President
Staff Support:
Kristi Doyle, Executive Director
Marilyn McInnes, Manager of Finance and Administration

Education Committee

The Education Committee comprises the President, Senior Vice President and Treasurer and Vice President Practice. The Education Committee meets at least once a year in accordance with existing procedures to ensure the disbursement of awards under the OAA Trust Fund are made by the approved procedures. As well, the Education Committee reviews the procedures for the disbursement of funds for the OAA scholarships and awards. The Education Committee gives direction to the Manager of Finance and Administration each year with respect to the funds held under the direction of the OAA Trust Fund.

2017 Education Committee

Walter Derhak, Vice President Practice
Kathleen Kurtin, Senior Vice President and Treasurer
John Stephenson, President
Staff Support:
Kristi Doyle, Executive Director

Pro-Demnity Insurance Company Board of Directors

The OAA Executive Committee and representatives of Pro-Demnity Insurance Company (ProDem) meet on a semi-annual basis to increase communication and understanding between the two organizations.

In June, ProDem—as a result of study and consideration that included an in-depth look at its current and future needs—decided to move out of the OAA Headquarters permanently. Independent of ProDem's location, the OAA is its sole shareholder and will continue its close working relationship with the staff and the Board.

Pro-Demnity Insurance Company by-laws require that the Senior Vice President and Treasurer sit on the ProDem Board of Directors, in addition to two Councillors. These appointments are confirmed at the annual meeting of the Shareholders which happens in June each year.

Pro-Demnity Insurance Company

Board of Directors

2016-17

Bill Birdsell, Chair
Christopher Fillingham, Director Emeritus
David Browne
Toon Dreessen
Debbie Fischer
Kathleen Kurtin, OAA Senior Vice President and Treasurer
David C. Rich
Susan Ruptash
J.E. Sievenpiper
Andrew Smith
Michelle Strom
Byron Treves, President and CEO
Jamie Wright

2017-18

Hari Panday, Chair
David Browne
Toon Dreessen
Debbie Fischer
Kathleen Kurtin, OAA Senior Vice President and Treasurer
Debra Krakow
Joanne McCallum
Binah Nathan
Lea Ray
David C. Rich (interim)
Susan Ruptash
Sheena Sharp (interim)
David Sin
Byron Treves, President and CEO
Jamie Wright

STRATEGIC Vice President D. Rich
Construction & Design Alliance Ontario D. Rich K. Doyle
Practice Advocacy Coordination Team (PACT) D. Rich (Chair) W. Derhak G. Erskine J. Stephenson T. Dreessen
Housing Affordability Task Group S. Sharp D. Sin
City of Toronto Harmonized Zoning By-law Task Group S. Sharp M. Alkhaddam
Sustainable Built Environment Committee (SBEC) S. Sharp G. Erskine
Representative to 2030 District Board S. Sharp

Practice Advocacy Coordination Team (PACT)

With its present mandate, PACT continues to coordinate the means in which political concerns are addressed. It identifies emerging issues affecting the profession of architecture and develops an appropriate response by the OAA, while also coordinating existing and future OAA Committee and Sub-Committee work to achieve maximum effectiveness.

Original research and advocacy

The OAA joined with industry partners to release a report about some of the potential factors impacting housing affordability in Ontario. Since the report's release, the OAA has been engaged as a member of the Ontario Ministry of Housing's Housing Forum, which was developed to support the Government's Fair Housing Plan. With quarterly meetings, it brings together housing experts and partners (including economists, academics, developers, community groups and the real estate sector), and will advise the province on continued steps to make housing more affordable and accessible.

Late in 2017, PACT re-engaged Altus Group to expand on a 2013 report commissioned by the OAA on Site Plan Approval (SPA). This particular research will examine the province-wide impacts of site plan delays as well as an economic impact analysis of the magnitude and impact of the architectural profession in Ontario. Results of this study are expected in 2018.

Member engagement

PACT held two member roundtables in 2017. The first roundtable was on Design Review Panels (DRP) and hosted an even representation of private and public sector architects. Out of this event, members agreed to continue to share information regarding their experiences as DRP members as well as project proponents who were presenting before DRPs. Members also agreed to share DRP resources they envisioned could be combined to create a comparative guide to creating a new DRP. The second roundtable was on Housing Affordability. Out of this enthusiastic roundtable, a task group on housing affordability was established. The group intends to meet throughout 2018 with the goal of producing a paper that explores universal regulatory fixes to address the issue of housing affordability, along with the types of sites that can/should be rezoned as-of-right; it would also include a study of building types and changes to built form.

Policy and government

Much of PACT's work throughout 2017 remains detailed in separate sections on Government and Industry Relations, as well as the Construction and Design Alliance of Ontario (CDAO).

2017 PACT

David Rich, Chair, Vice President Strategic
Walter Derhak, Vice President Practice
Toon Dreessen, Immediate Past President
J. Gordon Erskine, Councillor
Chris Fillingham, Member at large
John Stephenson, President
Staff Support:
Adam Tracey, Manager of Policy and Government
Relations

Construction and Design Alliance Ontario (CDAO)

The OAA is a founding member of the CDAO, with official representation by the OAA's Vice President Strategic. The CDAO addresses the need for an enhanced consultative partnership between the development, design and construction industry and the provincial government. The alliance helps facilitate consensus, clarifies the industry's input to government and provides a focal point for the government to respond to issues affecting the industry.

Mandate: To research, develop, communicate and advocate for fair and effective, long-term infrastructure planning, design, procurement and construction policies by the Province of Ontario, Ontario Municipalities and quasi-governmental corporations and agencies.

The member organizations include:

- Association of Registered Interior Designers of Ontario (ARIDO);
- Building Industry and Land Development Association (BILD);
- Consulting Engineers of Ontario (CEO);
- Mechanical Contractors Association of Ontario (MCAO);
- Ontario Association of Architects (OAA);
- Ontario Electrical League (OEL);
- Ontario General Contractors Association (OGCA);
- Ontario Home Builders' Association (OHBA);
- Ontario Road Builders' Association (ORBA);
- Ontario Sewer & Watermain Contractors Association (OSWCA);
- Ontario Society of Professional Engineers (OSPE);
- Residential and Civil Construction Alliance of Ontario (RCCAO);
- Residential Construction Council of Ontario (RESCON); and
- Surety Association of Canada (SAC).

- Priority issues: infrastructure spending, government regulation and public procurement practices for design and construction services.
- The CDAO Annual General Meeting was held November 24, 2017.
- A decision was made in late 2017 to hire a part-time staff person to deal with administrative and logistical aspects of the Alliance.

Industry liaison with Infrastructure Ontario (IO)

The CDAO also serves as a forum for ongoing discussions between the industry and IO, but little interaction occurred in 2017. Discussions between IO and the OAA were focused on the refresh of IO's Vendor of Record system and IO's supplementary conditions to the OAA's Document 600, which forms the consultant contract for design consultants engaged to do work in IO's real estate sector. In late July, the OAA issued an advisory bulletin to members to communicate the changes made to OAA 600 as a result of supplementary conditions, and to clarify the implications of that amended contract, specifically as it relates to risk transfer and fairness. In particular, the indemnification clause contained in the document puts into question the availability of professional liability insurance and raises professional conduct concerns. The OAA continues to reach out to IO in attempts to reach a resolution.

2017 OAA Representatives to CDAO

David Rich, Vice President Strategic
Kristi Doyle, Executive Director

Sustainable Built Environment Committee (SBEC)

SBEC continues to guide the OAA Council on issues related to sustainable design and the environment. It also provides clarity around guiding principles for the profession to follow regarding sustainability.

Significant activities undertaken by SBEC this year include providing feedback on several of Ontario's climate change and sustainability-related initiatives such as changes to the Ontario Building Code, including requirements for electric vehicle supply equipment in new multi-unit residential developments. Additionally, SBEC proactively responded to numerous municipal actions related to climate change and sustainability.

The OAA, underpinned by SBEC, remains a key member and supporter of the inaugural Toronto 2030 District, continuing the international commitment to significant greenhouse gas reduction targets. Throughout 2017, SBEC reviewed the OAA's 2030 Learning Series, with the intent of recommending a plan for updating the series to OAA Council. With expertise from SBEC, the OAA is also currently positioned to begin piloting the energy benchmarking tool developed in partnership with the Toronto 2030 District. The tool is expected to be available for use in 2018.

Although in the past SBEC has liaised with the American Institute of Architects (AIA) regarding the 2030 commitment and the development of its online reporting tool, the Design Data Exchange (DDx), the Committee has stepped back from this partnership temporarily in order to focus on the development of the OAA's energy benchmarking tool. SBEC has worked on a number of other initiatives, including raising awareness about Four Walls, promoting the importance of energy modelling in sustainable design and encouraging government to consider the value of deep energy retrofits and sustainably designed buildings in helping to achieve climate change goals. The Committee remains committed to seeking to ensure sustainability is considered throughout the activities of the OAA.

2017 Sustainable Built Environment Committee

Ted Wilson, Chair, Laurentian University School Representative

Martin Gauthier, Co-Chair

Gordon Erskine, Councillor

Sheena Sharp, Councillor

Paul Dowsett

Mernoush Tavassoli

Andy Thomson

Richard Williams

Industry Representatives:

Dan Harvey

School Representatives:

Cheryl Atkinson, School Representative

Dr. Mariana Esponda, School Representative

Staff Support:

Sara Trotta, Policy Analyst

Communications

COMMUNICATIONS

Vice President
V. Fong

ConEd Committee

D. Ardiel M. Youssef

Communications Committee

V. Fong (Chair) D. Sin
W. Medford M. Youssef

Conference Committee

V. Fong E. Mintz
A. Sherman

Awards Review Committee

V. Fong T. Dreessen
M. Longlade

Content Review Committee

V. Fong T. Dreessen
M. Longlade

Communications Committee

Mandate: to strengthen OAA communications and outreach programs and activities authorized or directed by Council by:

- increasing, enhancing and facilitating two-way communication to internal and external audiences;
- facilitating member engagement;
- encouraging public engagement;
- providing input, feedback and direction on the implementation of communication strategies to staff, OAA Committees and Council;
- monitoring and developing tactics in order to continue to develop effective, ongoing strategies, tactics and tools; and
- reviewing and/or making recommendations on requests for OAA funding relative to public awareness.

Microsite

www.discoverarchitecture.ca focuses on sharing stories about architecture to better explain how architecture impacts people. Public engagement is the focus of the campaigns launched throughout the year.

In 2017, the Microsite featured a campaign to celebrate Canada's 150th birthday. Starting in May, members and the public were encouraged to post their favourite building. On July 1, to coincide with Canada's Sesquicentennial, the Microsite was enhanced with an Interactive Mapping feature, allowing social media users to share their photos of buildings in Ontario by tagging #150bldgsON and the #city/town name to Twitter and Instagram. The Interactive Map automatically generated a plot of the project's Ontario location and allowed site visitors to view projects by city/town. The campaign ended the year with over 190 postings.

In the summer, the OAA asked Ontario MPPs to submit their favourite building in the province. These projects were featured on the site on October 1 in celebration of World Architecture Day.

OAA Website

Enhancements and development continued on the OAA Website with the launch of the Intern Architect Portal and work to expand the Practice Resources section.

The Interns Committee worked in collaboration with the Registrar and OAA Communications staff to consolidate and streamline resources relevant to the Intern Architect Program (IAP) on the Website. The new Interns page was launched in May during the OAA Conference. Communications staff worked with Practice Advisory Services to build out a new organizational structure to expand the Practice Project Management section of the site. Content will now incorporate information on the entire Management of the Project, including Construction Documents, Construction Procurement and Construction Contract Administration. This new expanded section is will be launched in January 2018.

Work is also underway on the Website Review project. An RFP will be issued in early 2018. This work will focus on the update of the site's organizational structure, accessibility, technology and design.

blOAAg

The OAA's blog includes insight into architecture matters from OAA members. In 2017, series included: "Ontario 150: the built and unbuilt," "Renovation + Relocation," "Spotlight on the OAA Awards," "2017 Design Excellence Finalists" and "Favourite Buildings of MPPs" for World Architecture Day.

Social Media

The OAA continued to update and expand its social media accounts and increased the integration of its messaging and content across multiple platforms.

Instagram

Followers: 1688

The @OAArchitects account featured images of Awards finalists, //Move Party Installations Concept Images and in-house designed graphics about OAA initiatives (e.g. Admission Course, World Architecture Day, blOAAg series and now Lecture 2017).

Twitter

Followers: 5989

At the time of writing, it was projected @OAArchitects would reach more than 6000 followers by the end of 2017. Strengthened use of unique OAA hashtags provides members easier ways of searching and sharing content. Event-, newsfeed- and policy-specific tweets have increased, and there is live tweeting of some of the events attended and/or organized by the OAA.

Facebook

Followers: 820

The Facebook account continues to be updated regularly with linked posts to architectural news on www.oaa.on.ca. This directs all Facebook traffic toward the Association's main Website.

2017 Communications Committee

Vanessa Fong, Chair, Vice President Communications
Jean Audette, Licensed Technologist OAA
Joël León, Intern
Wayne Medford, Lieutenant Governor in Council
Appointee
Sadeq M. Sadeq
David Sin, Councillor
Magid Youssef, Councillor
Staff Support:
Marcia Cooper, Communications Specialist
Tamara King, Administrator, Website and Communications
Chantelle Ng, Communications Coordinator

OAA Perspectives

OAA *Perspectives* was sunset in spring 2017. OAA content will continue to be developed on the OAA Website and BIOAAG.

In 2017 the issues included:
Spring: The Sunset issue

2017 OAA Perspectives Editorial Committee

*Robert Sirman, Chair,
Lieutenant Governor in
Council Appointee
Toon Dreessen,
Immediate Past
President
Vanessa Fong,
Vice President,
Communications
Elaine Mintz, Lieutenant
Governor in Council
Appointee
Staff Support:
Tamara King,
Administrator, Website
and Communications*

Profiles Directory: Architecture Matters

The *Profiles* directory was sunset in January 2017 with the January publication date. Practice and Member listings continue to be accessible and current on the "Discover an Architect" tab of the OAA Website.

The final 2017 edition presented stories illustrating the possibility, influence and impact of architecture, building on the OAA's public awareness campaign "architecture impacts everyone, every day". The publication also included helpful information for both clients and potential clients.

Content Review Committee

With the sunset of OAA *Perspectives* and *Profiles*, the Content Review Committee formed in early 2017 as a result of the motion passed by Council at the January meeting: That a Steering Committee be established to review the process for content generation across all vehicles for the OAA as a whole.

The Committee was tasked with completing a full review of the process for content generation for the Association. It held working sessions to review the various types of OAA vehicles, their purpose and audience. This allowed the Committee to review all the existing vehicles and assess as to how they tied into the Vision, Mission and Mandate and Council Priorities.

The Committee met with a group of media representatives, editors, writers and bloggers to engage in a discussion about changes/trends/lessons/engagement to inform the Committee's work. By the end of the year, the Committee finalized a transition plan for the content from OAA *Perspectives* and *Profiles*. It also developed overarching principles that should guide Communications when it comes to content and content generation. The final Recommendations Report will be submitted to Council in January 2018 for review and approval.

2017 Content Review Committee

*Vanessa Fong, Chair, Vice
President, Communications
Toon Dreessen,
Immediate Past President
Joël León, Intern
Michelle Longlade, Lieutenant
Governor in Council Appointee
Sadeq M. Sadeq
Staff Support:
Marcia Cooper, Communications
Specialist
Tamara King, Administrator,
Website and Communications*

Awards Steering Committee

The Awards Steering Committee coordinated the 2017 OAA Annual Awards Program. It selected the jury, which met in February at OAA Headquarters to judge the 141 submissions received.

The awards were presented at the Westin Ottawa on Friday, May 26, 2017 as part of RAIC/OAA Festival of Architecture. The Recognition Lunch featured Landmark and Concept Awards as well as OAAAS and RAIC Awards. The Design Excellence, Best Emerging Practice, Lifetime Design Achievement and Order of da Vinci Awards were presented at the RAIC/OAA Celebration of Excellence that evening.

The Committee has also begun phased implementation of changes to the Awards Program based on recommendations from the 2016 OAA Awards Review Report. (See pg. 7 for more information).

2017 Awards Steering Committee

*Robert Sirman, Chair
Lieutenant Governor in
Council Appointee
Toon Dreessen, Immediate
Past President
Vanessa Fong, Vice
President,
Communications
Elaine Mintz, Lieutenant
Governor in Council
Appointee
Staff Support:
Marcia Cooper,
Communications
Specialist
Tamara King,
Administrator, Website
and Communications*

OAA Continuing Education Program

The OAA Continuing Education (ConEd) Program reflects the OAA's dedication to promoting and increasing the knowledge, skill and proficiency of its members, and administering the *Architects Act* in order to serve and protect the public interest.

The ConEd Program is a mandatory requirement for Ontario Architects, Non-Practising Architects, Licensed Technologists OAA and Technologists OAAAS.

The Program is based on a two-year cycle beginning July 1 of even-numbered years. The reporting period runs from July 1 to June 30 biennially.

Continuing Education Committee

The Continuing Education Committee is responsible for ensuring the OAA's ConEd Program continues to operate effectively and adequate consideration is given to the economic viability of the ConEd Business Plan, in order to ensure Council's commitment to facilitate and enhance the profession's belief and commitment to lifelong professional education and learning is fulfilled.

The ConEd Committee ensures that the Program endeavours to meet the learning needs of Ontario's Architects. The Committee also provides guidance to OAA staff with respect to issues that may not currently be addressed by the Program's policies and guidelines as established by OAA Council.

"Starting an Architectural Practice"

The inaugural "Starting an Architectural Practice" course was held in Toronto, November 15-17, 2017. This three-day comprehensive session includes case studies, exercises, practical guidelines and peer-to-peer interaction. The ConEd Committee worked with Ontario architects, as well as a group of subject matter experts in the fields of business, finance and human resources to develop the course.

The course is recommended for architects considering applying for a Certificate of Practice. Starting in 2018, it will be offered on a regular basis.

2017 Continuing Education Committee

*Donald Ardiel, Councillor
Jeffrey Laberge, Councillor
Magid Youssef, Councillor
Staff Support:
Ellen Savitsky, Manager, Education and
Development*

Public Awareness

Public Awareness

Now in its fifth year, the OAA public awareness campaign built on the success of growing media exposure and continued development of the Association as a media source for information about architecture and architects. Its goal involves raising the profession's public profile, focusing on the key message of "the value of architecture."

The specific aims of the 2017 public awareness campaign include:

- raising the public opinion of the value of architecture;
- broadening public perception and definition of architectural services;
- elevating the profile of the Ontario Association of Architects; and
- cultivating member trust through increased communication and transparency.

Having taken over the OAA's public awareness plan in the latter half of 2016, third-party agency Environics Communications Inc. created and executed the campaign, which included media relations, social media, events and program development. Working with the OAA Communications Committee and staff, a strategy was created to move the campaign forward, taking into account Council Priorities while building on the successes of the previous year's initiatives.

President Announcement

In January, after John Stephenson was named OAA President, Environics commenced a targeted outreach in Northern Ontario, sharing the announcement in his home of Thunder Bay as well as neighbouring communities. It also helped him secure interviews with local television and new media sites.

OAA Awards

Beginning in March, Environics launched an integrated program designed to highlight the best architecture in Ontario, including the Design Excellence finalists and the People's Choice Awards. The objectives were to broaden public awareness of architects, demonstrate the impact of architecture and foster a sense of pride among OAA members through highlighting this commitment to celebrating the best in the industry. This concerted campaign used press releases and paid social media engagement to earn 138 pieces of coverage, ranging from television to newspapers to online media. Through a Facebook pilot program, it reached more than 48,500 people and brought 1249 voters to the People's Choice website to encourage them to select their favourite project.

Advocacy Priorities

In late May, Environics worked with the OAA to craft a *Globe and Mail* article coinciding with the anniversary of architectural recognition in Toronto. Later in the year, it helped develop a

piece about Quality-Based Selection (QBS), which was accepted by *ReNew Magazine*. Environics also helped secure an interview for the OAA President with the CBC for a piece on the sale of Toronto's Dominion Public Building.

In the fall, Environics' Government Relations team worked with the OAA staff to develop a successful World Architecture Day event at Queen's Park. Many MPPs attended, allowing engagement between provincial legislators and members about the importance of architecture in the community.

Society Visits

Working with Environics, the OAA continued to raise awareness of how architects contribute to building communities across the province, using the President's Society visits as a means to secure media coverage from around Ontario. In total, there were 114 print articles, including six interviews with President John Stephenson (e.g. *The Toronto Star* and *The Globe and Mail*).

Conclusion

Over the course of 2017, Environics helped secure an estimated 283 pieces of coverage across print, online, radio and television media for a combined total of 29,412,689 media impressions. The communications agency credits this success to its integration with members of the OAA Communications team and Council members, as well as strategic dialogue with the OAA President and other stake holders to pursue strategic objectives.



"In the end, it's a sharp-eyed public that can have an impact on whether undesirable redevelopments are able to take off."

– CBC News, April 17, 2017



"We had lots of conversations about the value of preserving and adapting heritage buildings, and adaptive reuse in general," he (OAA President John Stephenson) said. "It's not just heritage buildings, it's modern and more contemporary buildings that have outlived their usefulness."

– Northumberland News, November 23, 2017

"Ultimately though, there is no medium like architecture for capturing and crystallizing the stories of the communities of people who inhabit the built environment."

– The Globe and Mail, June 25, 2017

THE ARCHITOURIST The story of Story Pod has a very happy ending

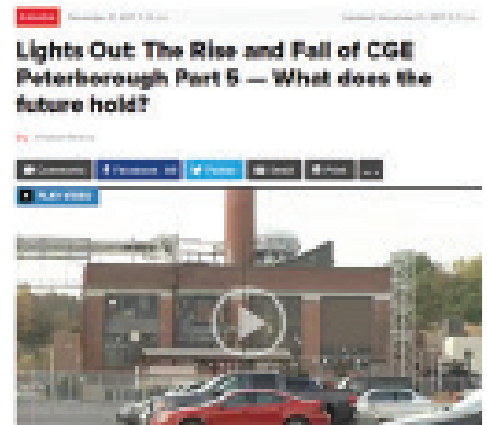


The Hollisworth Story Pod was designed by Atelier Kastelic Builey, a high-end residential firm. PHOTOS COURTESY ATELIER KASTELIC BUILEY



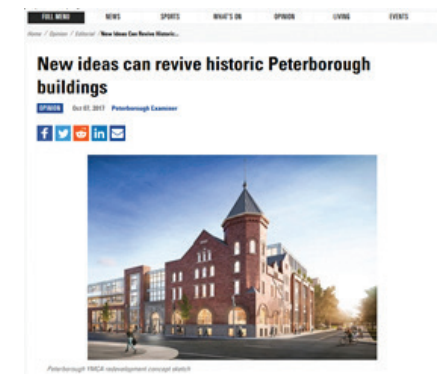
That design and architecture could improve the human condition was a tenet accepted by a great many back in the postwar period. It's why we allowed slums to be razed and expressways to snake through our cities.

– The Globe and Mail, May 25, 2017



"It has a context and a kind of an edge condition which is part of the history of the community — very important part of the community. So one shouldn't leap to the conclusion that industrial buildings, once they have outlived their industrial use, are just to be thrown away."

– John Stephenson, OAA President, in Global News, November 21, 2017



"...an entire industry has developed around the re-use of contaminated "brownfield" sites and all sorts of innovative techniques are available."

– Peterborough Examiner, October 7, 2017

National Networking

Canadian Architectural Licensing Authorities

The OAA is one of 11 member jurisdictions of the Canadian Architectural Licensing Authorities (CALA). The longstanding memorandum of understanding between the members of CALA, which establishes the framework for co-operation on matters of mutual concern and interest between the 11 regulators, was refreshed and updated in 2017. As CALA matures, the decision was made to engage part-time administrative support personnel, which is being administered under the auspices of the Architectural Institute of British Columbia (AIBC) on behalf of CALA.

Semi-annual meetings of CALA for 2017 were held in the spring in Ottawa, and in the fall in Montreal. These meetings were attended by the OAA President, Executive Director, the Senior Vice President and Treasurer as well as the Registrar.

CALA continues to support the International Relations Committee and the Canadian Architectural Certification Board (CACB) National Standing Committee, as well as the Committee for the Examination for Architects in Canada (CExAC).

Of particular note were discussions around finalization of a Mutual Recognition Agreement (MRA) between the Architect's Council of Europe and the members of CALA. Given the variation in licensing systems among the European Union states, the establishment of this MRA has been challenging and is yet to be finalized.

The OAA is also a member of the NCARB/CALA MRA monitoring committee which reviews annually the proper implementation and administration of that MRA by Canadian and U.S. jurisdictions. OAA Executive Director Kristi Doyle attended a meeting of the Monitoring Committee in Washington, D.C., in November. A meeting of the Monitoring Committee for the Canada/U.S./Mexico MRA is scheduled for late January 2018.

The National CACB Standing Committee is continuing its work to address recommendations that arose from the 2014 National Validation Conference. A Sub-Committee of that group is working on the development of a model national architectural policy while the standing committee itself is addressing issues and concerns relative to the Internship in Architecture (IAP) program with a view to updating and refreshing the program to ensure it responds to the needs of the profession and the public.

Architecture Canada | Royal Architectural Institute of Canada

The OAA partnered with the RAIC in 2017 to host a very successful joint OAA/RAIC Festival of Architecture in Ottawa in May, which coincided with the 150th Anniversary of Canada.

Over the summer, a memorandum of agreement (MOA) was entered into by the 11 Canadian Architectural Regulators and the RAIC to undertake the updating and renewal of the Canadian Handbook of Practice (CHOP). The main reference document for concise and current information to assist architects in Canada, it provides an instructional resource for architectural students and intern architects. Under the MOA, CHOP will continue as a collaborative effort by the architectural profession from every region of the country.

The OAA also continued to liaise with the RAIC on issues of mutual concern and interest in 2017. Matters related to federal government procurement of design services and contract terms have been at the forefront of discussions.

The OAA values the work done in cooperation with the RAIC for the architectural profession across Canada, including efforts to help secure government funding for projects like the review of CALA's national Broadly Experienced Foreign Architect (BEFA) program (and development of remedial courses for its use) as well as pending Mutual Recognition Agreements (MRAs) with other countries.

Government and Industry Relations

The OAA acknowledges and thanks the Attorney General and his staff for their ongoing support and positive working relationship. Beyond day-to-day liaison, the Construction Design Alliance of Ontario (covered elsewhere) and the work continually done by the OAA Registrar, Practice Advisors and other Committees, the OAA was involved in activities at all levels of government:

Federal

- continued to be involved with the Federal/Industry Real Property Advisory Council (FIRPAC); and
- sent recommendations to The Federal Minister of the Environment, the Honorable Catherine McKenna about architecture, sustainable development and procurement.

Provincial

- entered a budget submission recommending Quality Based Selection (QBS) as the procurement method for architectural services, review of (inefficient siteplan approval) to reduce regulatory burden, increased infrastructure investment on buildings, investment in greener buildings and government collaboration with the OAA on a better built form;
- submitted to the Province's Red Tape Challenge, recommending urgent improvements to site plan approval and holistic building inspections;
- engaged with ARIDO, OALA and OPPI over proposed practice legislation;
- recommended, in response to the Changing Workplaces Review, the removal of professional exemptions from the *Employment Standards Act* that apply to architecture and other related professions (at the request of the Ministry of Labour, OAA also commenced a consultation with members to confirm this position);
- communicated the importance of adaptive reuse and community hubs to the Minister of Education, the Honorable Mitzi Hunter
- co-released a report on housing affordability in the Greater Toronto and Hamilton Area (GTHA), and participated in the Government's Housing Forum established under the Fair Housing Plan;
- issued submissions and engaged Government over reforms to the *Construction Lien Act* and Bill 142, *Construction Lien Amendment Act, 2017*;
- issued submissions and engaged Government over reforms to the Ontario Municipal Board (OMB) and Bill 139, *Building Better Communities and Conserving Watersheds Act, 2017*;
- issued various submissions regarding government policies, legislative and regulatory directions surrounding action to combat climate change;
- worked with the Provincial Government over the proposed Building Condition Evaluation Program and entered submissions related to Bill 177, *Stronger, Fairer Ontario Act, 2017*, and the regulatory posting on parking structures; and
- engaged Infrastructure Ontario and members over unreasonable and uninsurable clauses in its standard contract.

Municipal

- participated on the City of Toronto's Broader Construction Associations and Consultation Group (BCACG);
- participated in an ongoing working group with the City of Ottawa along with the Ottawa Regional Society of Architects (ORSA);
- collaborated with various municipalities to improve procurement processes and documents;
- collaborated with various municipalities over ongoing reviews of processes, policies and by-laws including the City of Mississauga's Culture Master Plan and the City of Markham's review of site plan approval;
- engaged with the City of Toronto over updates to various policies including the Toronto Green Standard; and
- continued to support and promote the Toronto 2030 District (of which the OAA is a founder).

Registrar's Report

My thanks to the Vice President Statutory, Barry Cline.

There have been some exciting developments related to the Internship in Architecture Program (IAP) and Admission Course this year. The Online Admission Course has been launched and an online Canadian Experience Record Book (CERB) has been developed and will be ready for use beginning in 2018.

Effective January 1, 2018, the Province adopted the OAA-proposed amendments to the Regulations under the *Architects Act*, including the inclusion of a Licensed Technologist OAA on Council in addition to the existing Intern Architect Non-Voting Seat. Most significantly, Council recommended the adoption of term limits for members of Council. Council Members can no longer serve more than three consecutive three-year terms.

Participation in the Election of Members to Council was excellent again in 2017, save for the lack of candidates for the Eastern Ontario Electoral District. It was the first time in recent memory that no interested parties came forward during the nomination process. Council appointed a Member to fill this void at their December meeting.

In addition to the current process, Council adopted administrative fines for non-compliance with the mandatory Continuing Education Program. The administrative fines do not replace the existing referral to the Complaints and Discipline process. Their purpose is to cover some of the additional staff time required to enforce compliance with the Continuing Education Program requirements.

There has been an increase in active Act enforcements against anyone who holds themselves out as an Architect without being licensed in Ontario. I would like to express particular appreciation to the Members of the OAA who continue to bring these matters to my attention. While we do not currently report back on these matters, we are examining ways in which we might be able to publish results of specific actions without being in breach of any privacy or other legislation.

Nedra Brown
OAA Registrar

Office of the Registrar

The work of the Office of the Registrar is accomplished with the assistance of Members who volunteer and share their time and expertise. The Office of the Registrar appreciates the service to the profession these Members provide.

We are responsible for governing members and regulating the practice of architecture in order that the public interest is protected in accordance with the *Architects Act*, R.S.O. 1990 c.A. 26, the Regulations, R.R.O 1990, Reg 27, the OAA By-laws and OAA Council Policies.

Other Act Enforcement

Act Enforcement includes Cease and Desists, Prosecutions and Injunctions

The Registrar enforces the OAA's governing legislation. This includes protecting the word "Architect" and any use of related words that suggest an individual is holding themselves out in a manner that might confuse the public into believing the individual is an Architect. The Registrar receives information from the public and Members for investigation.

Seventy-seven matters were reported to the Registrar for investigation by Members related to misuse of the term "Architect" or "Architecture" or otherwise holding out:

- 1 former court-ordered Injunction has resurfaced—investigation is underway;
- 1 Court Order has been secured related to a fabricated seal;
- 28 letters from Legal Counsel were sent and the matters have been resolved;
- 12 letters from the Registrar were sent and the matters have been resolved;
- 16 investigations are ongoing; and
- 19 were investigated and found not to be in breach of the legislation.

Regulatory and Statutory Committees

REGULATORY Vice President B. Cline	
Complaints Committee M. Alkhaddam A. Sherman M. Longlade	
Complaints Review Councillor K. Jennings	
Discipline Committee B. Cline (Chair) W. Medford E. Mintz R. Sirman	
Experience Requirements Committee K. Kurtin (Chair) D. Ardiel	
Fees Mediation Committee T. Dreessen (Chair) R. Sirman (LGIC)	
Registration Committee B. Cline (Chair) A. Sherman J. Stephenson	
CExAC T. Dreessen	
Public Interest Review Committee B. Cline E. Mintz J. Laberge D. Sin	
The Interns Committee K. Kurtin G. Hunt D. Sin	

Complaints Committee

The Complaints Committee investigates every written complaint against an Architect and/or a Certificate of Practice received by the OAA. The volunteer Complaints Committee members work in teams, investigating and reporting to the whole Committee. The Complaints Committee makes the final determination about the outcome of the investigation.

The Complaints Committee may:

- (1) refer a matter to the Discipline Committee;
- (2) not refer a matter to the Discipline Committee; or
- (3) take other action that falls within the legislation.

The Complaints Committee had 29 cases, 11 of which were related to non-compliance with the mandatory Continuing Education Program. There were:

- 13 cases referred to the Discipline Committee;
- 8 cases not referred to the Discipline Committee;
- 2 Letters of Caution and/or Undertakings issued; and
- 6 cases carried over to 2018.

2017 Complaints Committee

James Farrow, Chair
Mazen Alkhaddam, Councillor
Jose M. Castel-Branco
Lev Fillipov
Katherine Ginn
Nicholas Jay
Jeffrey Jerome
Paul McGuigan
Lida Mohammadi
Golchehr Monjazebeh
Michelle Longlade, Lieutenant Governor in Council
Appointee
André Sherman, Councillor
Staff Support:
Nedra Brown, OAA Registrar
Christie Mills, Office of the Registrar
Jakanah Sambavalingam, Administrative Assistant,
Office of the Registrar

Discipline Committee

The Discipline Committee members make up the formal tribunal that holds hearings and makes determinations relating to professional misconduct. Each tribunal consists of two Architects and one Lieutenant Governor in Council Appointee.

The Discipline Committee held five Hearings. One was a written hearing for 21 members for non-compliance with the OAA's mandatory Continuing Education Program. There are seven matters in process.

2017 Discipline Committee

Barry R. Cline, Chair, Vice President Regulatory
Rick Bruynson
Richard Dabrus
Catherine Friis
Brad Green
Wayne Medford, Lieutenant Governor in Council
Appointee
Elaine Mintz, Lieutenant Governor in Council
Appointee
Kori Miskucza
Reza Sadeghi
Robert Sirman, Lieutenant Governor in Council
Appointee
Paul Surtel
Staff Support:
Nedra Brown, OAA Registrar
Gail Hanselman, Administrator, Certificate of Practice
Tina Carfa, Executive Assistant, Executive Services
Kristi Doyle, Executive Director

For information about the Complaints process, or to file a complaint, contact:
Jakanah Sambavalingam,
Administrative Assistant
e: jakanahs@oaa.on.ca
T: 416.449.6898, ext. 232

Experience Requirements Committee (ERC)

The Experience Requirements Committee assesses an applicant's experience where required by the OAA's governing legislation or the Council.

The Experience Requirements Committee met four times in 2017. There were five applicants referred for interview for foreign experience while not enrolled in the Intern Architect Program (IAP). The Committee recommended to the Registrar that four be licensed while one individual was told to complete additional experience and has not yet done so.

There were no Exemption Requests to Council in 2017. The Experience Requirements Committee reports to Council as part of the Exemption Request to Council process. Council makes an independent determination in each of the Exemption Request to Council matters.

2017 Experience Requirements Committee

Kathleen Kurtin, Senior Vice President and Treasurer
Monica Aggarwal
Donald Ardiel, Councillor
Andrea Buchsbaum
Simon Di Vincenzo
Basil J. Edmundson
Suzanne Graham
Thea Karlavaris
Rommel Lumbao
Philip O'Sullivan
Deo Paquette
Stefanie Siu Chong
Andrea Spencer
Staff Support:
Nedra Brown, OAA Registrar
Christie Mills, Office of the Registrar
Kim Wray, Administrator, Licence

Public Interest Review Committee (PIRC)

The Public Interest Review Committee (PIRC) is a committee of Councillors that review files put before them and determine whether they merit an investigation (and, if so, ask the Complaints Committee to investigate). The PIRC exists to help promote the Association's obligation to act in the public interest.

The PIRC met once during the year. At its meeting, PIRC reviewed two matters, both of which were forwarded to the Complaints Committee.

2017 Public Interest Review Committee

David Sin, Chair, Councillor
Barry Cline, Vice President
Regulatory
Jeffrey Laberge, Councillor
Elaine Mintz, Lieutenant Governor in Council Appointee
Staff Support:
Nedra Brown, OAA Registrar
Jakanah Sambavalingam, Administrative Assistant, Office of the Registrar

Non-Statutory Committee: The Interns Committee

The Interns Committee was made a permanent committee of the OAA in 2017. Its goals include enhancing the Internship in Architecture Program (IAP), the mentorship process and the Association's relationship with interns and students.

Several of the Committee's long-term goals were implemented this year, including:

1. a Non-Voting Intern Architect Seat on Council,
2. the addition of an Intern Architect to the Communications Committee;
3. the addition of two Student Associates to the Interns Committee; and
4. the development of a new Interns Portal web page in conjunction with the Communications Committee.

The Interns' Committee was the momentum behind the //MOVE: Big Installation Party at the OAA Headquarters—an event enjoyed by all who attended.

The Committee includes Members of Council, the Intern Architect who holds the Non-Voting Seat on Council, Members at large, Intern Architects, Student Associates and representatives of the Schools of Architecture.

2017 Interns Committee

Kathleen Kurtin, Chair, Senior Vice President and Treasurer
David Sin, Councillor
Gordon Hunt, Intern Representative on Council
Joël León, Communications Committee Intern liaison
Afsaneh Asayesh, Architect
Amir Azadeh, Architect
Raminder Kaur Juneja, Architect
Swapan Jeet Kaur, Architect
John Jeong-Bum Lee, Architect
Amy Norris, Architect
Albert Genero Shiu, Architect
Steven Socha, Architect, OAA Representative on the University of Toronto John H. Daniels Faculty of Architecture, Landscape and Design School Council
Talayeh Rad, Intern
Steven Schuhmann, Intern
Lisa Spensieri, Intern
Jocelyn Squires, Intern
Isabel Amos, Student Associate
Michael Stock, Student Associate
Robert Levit, Program Director Master of Architecture Program, University of Toronto John H. Daniels Faculty of Architecture, Landscape and Design
Andrea McGee, Registrar, on the University of Toronto John H. Daniels Faculty of Architecture, Landscape and Design
Diane Schunk, School of Architecture Representative from the School of Architecture at University of Waterloo
Staff Support:
Nedra Brown, OAA Registrar
Lashmi Ollivierre, Administrator, Internship in Architecture Program

Regulatory: Licensure

The Internship in Architecture Program

The Internship in Architecture Program (IAP) is a national program of the 11 architectural licensing authorities in Canada. The program establishes the standards for Intern Architects and sets out the path to licensure.

The OAA administers the program for more than 1550 Ontario Intern Architects and 600 Student Associates.

The IAP's success is dependent on the Architects who serve as mentors and principals.

This year saw the development and implementation of an online Canadian Experience Record Book (CERB) based on the model developed for the *Ordre des architectes du Québec* (OAQ) that will be available to all interns, mentors and supervisors.

The IAP Administrator and Administrative Assistant have participated in speaking engagements with internationally trained architects through the JVS IPLAN program and at the Admission Course.

Licensed Technologist OAA

The OAA regulates the Licensed Technologist OAA. This year, the OAA licensed seven individuals, for a total of 120 Licensed Technologists OAA.

Licensed Technologists OAA were included in the election of members to Council process for the first time this year.

Since July 1, 2011 when the OAAAS became the Technology Program of the OAA, a Licensed Technologist OAA is eligible to apply for a licence with terms, conditions and limitations and a certificate of practice with the same terms, conditions and limitations. Each holder must carry mandatory professional liability insurance. Licensed Technologists OAA are not allowed to use the title "Architect" and are required to clearly explain their status to their clients.

A Licensed Technologist OAA may provide services within the public domain (exemptions under *Architects Act*, R.S.O. 1990, c. A. 26 s. 11(3)) and in addition may design and provide general review for:

- restaurants with a maximum occupant load of 100 persons;
- residential buildings of one unit or two attached units up to four storeys in height, including buildings with one dwelling unit above another; and
- residential buildings that are not larger than 600 square metres in building area containing three or more attached dwelling units, and which are up to four storeys in height including buildings with one dwelling unit above another.

2017 OAA Representatives to OAAAS

Don Ardiel, Councillor
Magid Youssef, Councillor

Admission Course May 24 – 26, 2017

The Admission Course is one of the mandatory requirements for licensure in Ontario. The Course is designed to supplement the formal professional education and the practical experience of both Interns and Technologists OAAAS.

The Course continues to cover topics related to regulatory, legal and practice issues specific to Ontario, and is now being offered in multiple formats, including in-person and online options.

The Admission Course will no longer be offered as a full three-day event at the OAA Conference. There will be some Admission Course-approved educational sessions at Conference, but not the full program. Interns may enrol in the online version of the Admission Course through the School of Continuing Education at the University of Toronto. Moreover, the OAA will offer the Admission Course over four Saturdays each fall, subject to the availability of space and interest in the event.

In the spring of 2017, 119 Interns attended the Admission Course lectures. In the fall of 2017, 50 Interns and Architects were the beta test group for the new online Admission Course.

The development of the online course took almost two years of work by subject matter experts, the OAA Continuing Education department and the Office of the Registrar.

Examinations

Intern architects must complete examinations as one of the three components (education, experience, examination) necessary for licensure in Ontario. Interns can choose to take ExAC in English or French, or the ARE available in English only (recognized in the U.S. and Canada).



ExAC

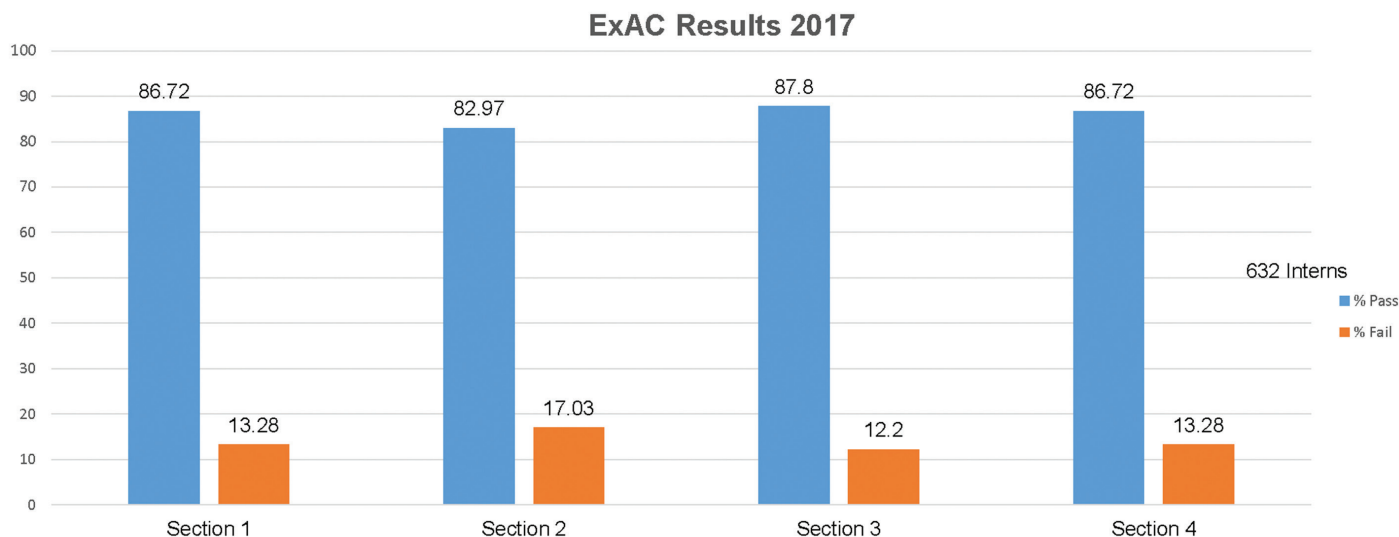
The sitting of the 2017 exam took place across Canada in November. Of a total of 632 interns from 11 provincial/territorial Architectural Licensing Authorities, 476 passed all the sections for which they were eligible. The overall success rate for all the sessions of the exams is 75.32%.

The ExAC, which is composed of four sections, covers the following topic areas as set out in the Internship in Architecture Program:

- Programming;
- Site and Environmental Analysis;
- Cost Management;
- Co-ordinating Engineering Systems;
- Schematic Design;
- Design Development;
- Final Project;
- Bidding and Contract Negotiations;
- Construction Phase – Office;
- Construction Phase – Site;
- Project Management; and
- Code Research.

The principal sources of the examination content are the:

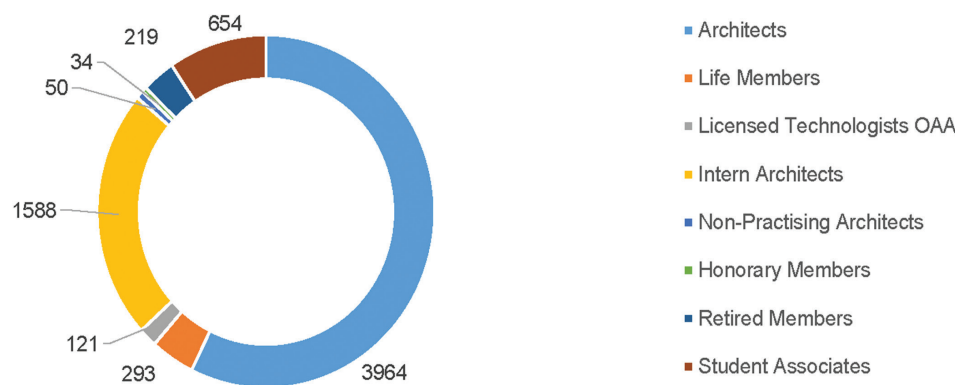
- Internship in Architecture Program (IAP);
- Canadian Handbook of Practice for Architects; and
- National Building Code 2015 edition.



Regulatory: Membership

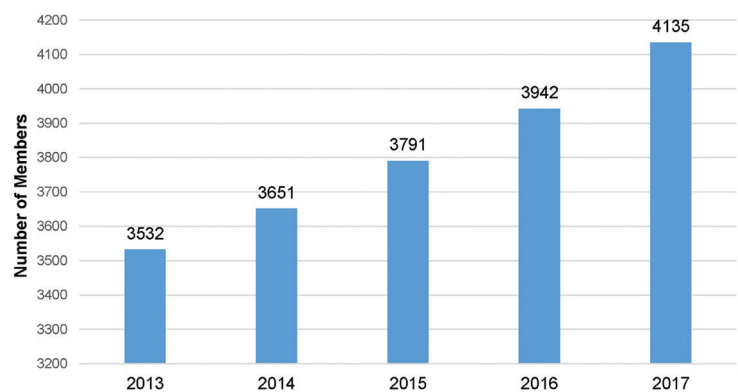
A diverse and growing membership: Student Associates, Architects and Licensed Technologists OAA reflect the largest percentage of growth.

The Register December 31, 2017



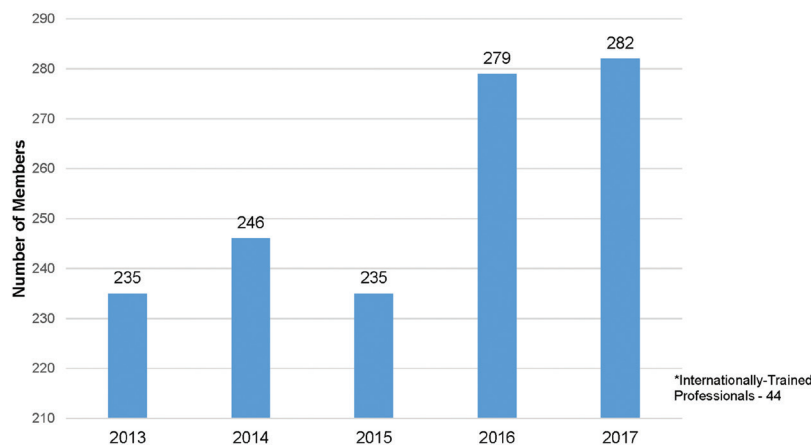
The OAA experienced consistent growth in members in 2017.

Record of Membership¹ 2013 - 2017



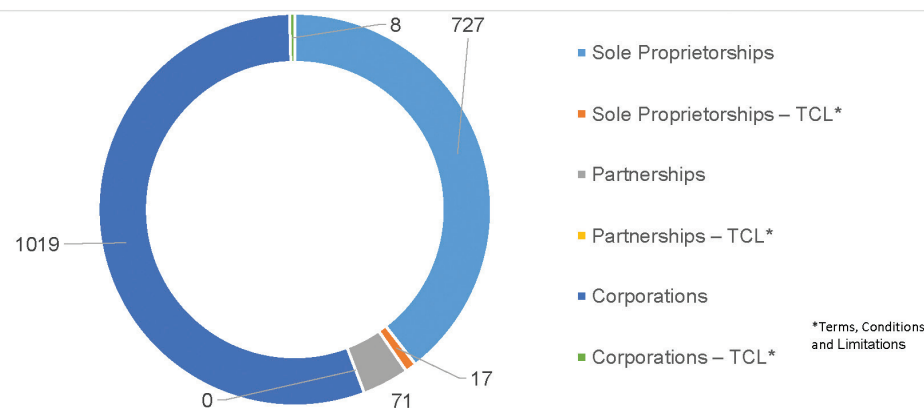
New members included 44 internationally trained professionals.

New Members 2013 - 2017

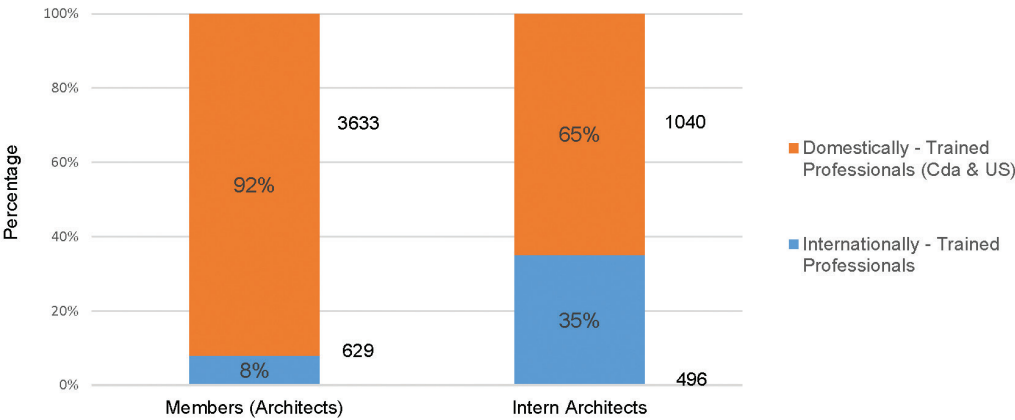


The number of Certificates of Practice increased to 1842.

Certificates of Practice 2017

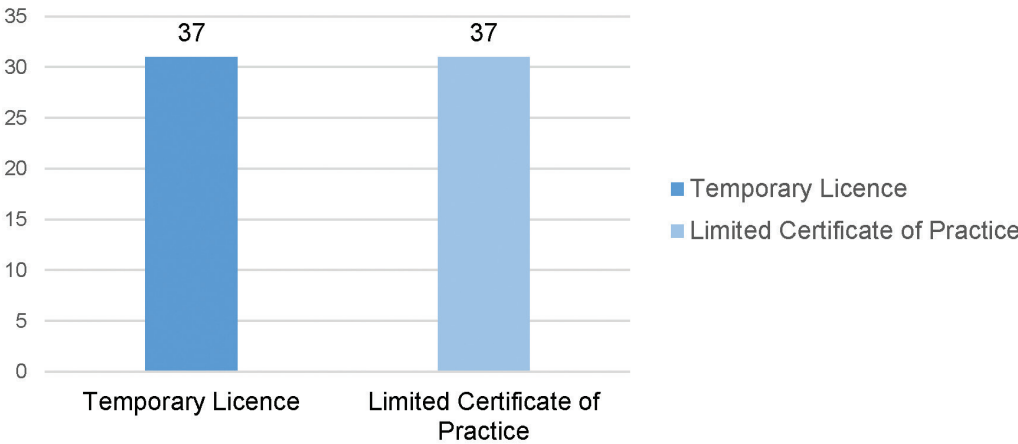


Membership: Percentage of Internationally-Trained Professionals 2017



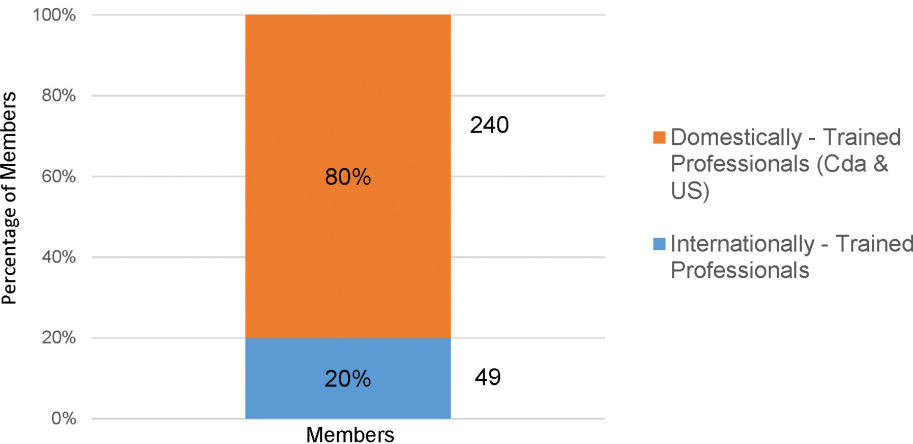
An approximate 10% increase of internationally trained architects and internationally trained intern architects joined the OAA.

Temporary Licence/Limited Certificate of Practice 2017



Temporary Licenses and Limited Certificates of Practice experienced a 20% increase this year.

First Licence Percentage of Professionals 2017: Domestic vs. International



2017 Top Source Countries other than Canada and the United States, where new Interns were educated: Iran, Egypt and India.

¹ Membership includes: Architects, Licensed Technologists OAA, and Non-Practising Architects

Practice

PRACTICE Vice President W. Derhak
OAAAS Board M. Youssef D. Ardiel
Practice Review Committee W. Derhak (Chair)
Practice Committee W. Derhak (Chair) G. Erskine G. Hunt
Engineers, Architects, and Building Officials (EABO) W. Derhak
Sub-Committee on Building Codes and Regulations (SCOBCAR) W. Derhak (Chair) A. Sherman
Project Administration Resource Committee (formerly CCAC) D. Sin M. Alkhaddam
OAA/OGCA Best Practices Committee J. Stephenson W. Derhak D. Rich
PEO/OAA Coordinating Licensed Professional Joint Sub-Committee W. Derhak

Practice Committee (PC)

The Practice Committee reviews issues that impact day-to-day architectural practice, and participates in advising and informing members.

The Committee also provides feedback on practice matters to other associations and committees, including the Canadian Construction Documents Committee (CCDC), Engineers, Architects and Building Officials (EABO), Ontario General Contractors Association (OGCA), Architecture Canada | RAIC and the Sub-Committee on Building Codes and Regulations (SCOBCAR).

In 2017, the Committee met six times and considered a number of practice topics, including:

- guidelines for designing for durability;
- protection against cyber intrusion;
- CSA Subscription—Top 10 Standards;
- site safety (Working at Heights training standard);
- Ministry of Labour Form 1000;
- Taron Procedures;
- City of Markham Site Plan Application Drawing Template;
- regulatory variations across municipalities;
- CCDC revisions and new documents;
- CCA Document, *A Guide to Project Management Service Delivery*;
- Large Municipalities Chief Building Officials Group (LMCBO) recommended procedures;
- Document Control Guidelines; and
- OBC revisions regarding minimum number of elevators.

Issued OAA Practice Tips – 2017

- Practice Tip PT.8 *Application for Building, Demolition or Conditional Permits—Architect's Participation in the Permit Process*;
- Practice Tip PT.36.2 *OBC SB-10, Energy Efficiency Requirements—Prescriptive Compliance (Versions 2.0 and 3.0)*; and
- Practice Tip PT.36.3 *OBC SB-12, Energy Efficiency Requirements—Prescriptive Compliance*.

2017 Practice Committee

Walter Derhak, Chair, Vice President Practice

J. Gordon Erskine, Councillor

Gordon Hunt, Councillor

Gerald (Gerry) D. Conway

Ted DuArte, PARC Chair

Timothy (Tim) B. Gorley

Brad Green

Raminder Kanetkar

Rick Mateljan

Lawrence (Larry) F. May

Laura Rachlin

Peter F. Turner

Kevin Weiss

Stephen Wells

Staff Support:

Charles Greenburg, Practice Advisor

Allen Humphries, Practice Advisor

Gaynor Kim-Sing, Administrative Assistant, Practice

Engineers, Architects, Building Officials (EABO)

This joint liaison group comprises representatives of the OAA, Professional Engineers Ontario (PEO), Consulting Engineers Ontario (CEO) and Ontario Building Officials Association (OBOA). Meeting approximately every two months, it focuses on issues of mutual concern and interest to find common design and construction industry approaches, positions or standards and practices.

Agenda items for 2017 included:

- 2016 Consultation on Design Intent Information for Tenant Alteration Permits;
- Access to *Build Right Ontario* Website;
- Accessibility, No. of Elevators & Emergency Power for Them;
- Accessibility for Ontarians with Disabilities Act AODA;
- Accessibility for Stacked Townhomes and Hybrid;
- Building Code Interpretations & Consistency;
- C-Container Buildings;
- Co-ordination between Professional Designers;
- Difficulties with Permit Application Notifications only to Applicant;
- EABO Final General Review Report;
- EABO Revised Terms of Reference;
- Electric Vehicle Charging Systems;
- Electronic Permit Application Submissions;
- Elliot Lake Inquiry – Recommendations;
- Energy Modelling Requirements;
- Modernizing Building Approvals in Ontario;
- OAA Matrix Part 3 & 9 “Post-Disaster Building;”
- Ontario Sign Association and Professional Design;
- PEO - Structural Engineering Design Services for Buildings Guideline;
- PEO - Structural Condition Assessments;
- *Planning Act* & OPPI;
- Portable Classrooms;
- Provincial Works not Requiring Municipal Permit;
- SB-10 Joint Industry Stakeholder Group;
- Smoke Alarms;
- Snow Shadowing on Adjacent Building; and
- Temporary Stages (Info-Terms of Reference)

EABO Committee

2017 OAA Members

David Craddock, Chair

Walter Derhak, Vice President Practice

Gerald (Gerry) D. Conway

Charles (Chuck) Greenberg

Project Administration Resource Committee (PARC)

PARC fills the need for the exchange information and ideas related to the areas of professional services that fall under the management of an architectural project.

The primary goal of this Committee is to facilitate the identification and promotion of best practices in the areas of management of an architectural project.

In 2017, the Committee met six times where the primary objective was to continue to define content to populate the MoP web pages.

Core activities for 2017 included:

- development and review of various articles/templates for construction procurement;
- review/posting of Frequently Asked Questions;
- launch of the Construction Procurement pages on bid phase procedures and templates; and
- site safety training requirements.

Posted articles and information include:

- “When Can Architects Not Certify Substantial Performance?”; and
- “Issued for Construction”

2017 Project Administration Resource Committee

Ted C. DuArte, Chair
Walter Derhak, Vice President Practice
Mazen Alkhaddam, Councillor
Ahmed A. Aref
Robert (Rob) J. Dyson
Paula L. Hamilton
Laszlo A. Mohacsi
Bini Saha
David Sin, Councillor
Cory R. Stechyshyn, Vice Chair
Staff Support:
Allen Humphries, Practice Advisor
Gaynor Kim-Sing, Administrative Assistant, Practice

Sub-Committee on Building Codes and Regulation (SCOBCAR)

SCOBCAR was established to maintain the architectural profession's leadership role in the development of building codes and regulations in order to ensure public interest and safety is paramount, and the architectural profession continues to be solely responsible for its own self-regulation.

The Sub-Committee participated in Ministry of Municipal Affairs Consultations on:

- Long-Term Affordable Housing Strategy (establishing construction standards for retirement homes and two-unit houses; accessibility; stairs, guards and handrails; structural integrity);
- Climate Change Action Plan to reduce greenhouse gas emissions in the building sector (energy efficiency requirements and energy-efficient renovations for houses and large buildings; electric vehicle charging in new multi-unit residential buildings); and
- Building Condition Evaluation Program for all buildings with exposed parking built before 1988 regarding Bill 177 (to address recommendations made by the Elliot Lake Commission of Inquiry following the collapse of the Algo Centre Mall in 2012).

SCOBCAR members also participated on Ministry of Municipal Affairs Building Code Technical Advisory Committees.

2017 SCOBCAR

Walter Derhak, Chair, Vice President Practice
(March - December)
Aleksander (Alek) Antoniuk, Chair (January - March)
George Christoff
John D. Dorris
Thea Karlavaris
Patrick M. Luckie
John Mummé
Stephen F. Pope
André Sherman, Councillor
Elektra Vrachas
Staff Support:
Allen Humphries, Practice Advisor
Gaynor Kim-Sing, Administrative Assistant, Practice

Practice Advisory Services

Approximately 1,720 telephone calls and e-mails were answered by the OAA Practice Advisors in 2017. Practitioners from large and small firms contact the Practice Advisors for advice on practice-related issues. The service is used by architects and their employees, clients, contractors, building officials, other associations, consultants, clients, lawyers and the general public.

Recurring questions on specific topics can highlight the need for further consideration by the appropriate OAA Committee(s), and are often the basis for advice in Practice Tips and Regulatory Notices. Major activities include advising practices on standard contracts and amendments originated by clients.

Providing advice on Requests for Proposals (RFPs) for architectural services includes contacting the procurement authorities with recommended revisions to promote the concept of value to consultant procurement in order to find the best qualified architect. RFP Alerts have produced positive results from RFP reviews. It has drawn the attention of owners from larger institutions that influence the industry through the precedents of their actions and documents. It has brought the issue of problematic RFP terms to the attention of institutions' legal counsel, providing further influence on the industry.

Practice Advisory Services (PAS), in conjunction with the OAA Practice Committee, produces Practice Tips and Regulatory Notices. Practice Tips provide guidance on issues affecting the daily practice of architecture. They support architects by helping them apply 'best practices' to meet the standards of the profession. Regulatory Notices pertain to matters arising from the *Architects Act*, Regulation 27 and legislation such as the Building Code that directly impact professional practice. The notices discuss how members can comply with these requirements.

Questions?

We're here to answer anyone's questions regarding architectural practice – architects, employees of practices, owners of practices, independent contractors, consultants, clients and lawyers.

Contact an OAA Practice Advisor at practiceadvisor@oaa.on.ca

T: 416.449.6898; or in writing to: OAA, 1 Duncan Mill Road, Toronto, ON M3B 1Z2

Societies

SOCIETIES	
President J. Stephenson	
Algoma	J. Laberge
Grand Valley	W. Derhak
Hamilton	V. Fong
London	W. Derhak
Niagara	S. Sharp
Northumberland-Durham	W. Medford
North Bay	J. Laberge
Northern Ontario	J. Laberge
Ottawa	G. Erskine
Northwestern Ontario	J. Stephenson
St. Lawrence Valley	T. Dreessen
Toronto	K. Kurtin
Trent	W. Medford
Windsor	W. Derhak

Societies

1. Grand Valley
2. Hamilton/Burlington
3. London
4. Niagara
5. North Bay
6. Northern Ontario
7. Northumberland/Durham
8. Northwestern Ontario
9. Ottawa Regional
10. St. Lawrence Valley
11. Toronto
12. Trent
13. Windsor Region
14. Algoma (currently inactive)

Members of

OAA Regional Societies

Societies provide a venue for dialogue between local architects, a support network for professional advice, social interaction among the architectural community and opportunities for leadership, continuing education and community outreach.

1742 OAA members participate in their local Society of Architects

2017 Society Chairs

Grand Valley Society of Architects
Matthew Bolen

Hamilton/Burlington Society of Architects
Graham McNally

London Society of Architects
Tom Tillman

Niagara Society of Architects
Ian Ellingham

North Bay Society of Architects
Nathan Jensen

North Western Ontario Society of Architects
Brad Green

Northern Ontario Society of Architects
Amber Salach

Northumberland-Durham Society of Architects
J. Reginald Freethy

Ottawa Regional Society of Architects
Roberto Campos

St. Lawrence Valley Society of Architects
Kristin James, Co-Chair
Sam Laffin, Co-Chair

Toronto Society of Architects
Maria Denegri

Trent Society of Architects
Adam Patrick Brady

Windsor Region Society of Architects
Settimo Vilardi

Society Chairs

The Society Chairs provide a communications/coordination network between the OAA and its members in regional societies, and offer a forum for the Chairs to exchange ideas for society activities and discuss common concerns.

The Society Chairs meet twice a year—at the annual OAA Conference in May and in the fall at the OAA Headquarters. In 2017, the Chairs attended the fall workshop with members of Council to foster more discussion between the local Societies and the OAA to share recent initiatives and activities. The OAA President also took the opportunity to highlight the current policies and OAA directions to hear feedback from Society Chairs. Projects and activities in discussion were: Procurement, RFPs and Contracts, OAA/ARIDO Joint Task Group, OAA HQ Renew + Refresh Project, World Architecture Day at Queen's Park, Legislation and Policy Files and Council Directions.

President's Annual Society Tour

September 6 to November 23, 2017

This year's annual visits to the OAA's local architectural societies kicked off in Kingston with OAA President John Stephenson and Executive Director Kristi Doyle meeting with members of the St. Lawrence Valley Society of Architects. During the months of September, October and November the President and Executive Director criss-crossed the province talking with over 200 members on a variety of issues and initiatives. The tour ended on November 23 with the members of the Toronto Society of Architects.

An agenda had been circulated to each of the local societies in advance of the visits. This year, the President took a slightly different approach in his presentation and discussions with local members. President Stephenson briefly presented a fairly comprehensive list of topics that he was prepared to discuss in detail with the members, and then turned the floor quickly over to the members to indicate which of those items they wished to dive into in greater detail. Notwithstanding there were some topics that all members wanted to discuss, in order to make the most of this important opportunity to engage with members, the President's approach was to only focus on those items that were of most interest to members in that society.

The overview of the topics that the President included in his pre-meeting agenda:

- Ongoing Strategy for dealing with RFPs and Contracts;
- Update on the OAA Building Renovation & Refresh;
- World Architecture Day 2017 and OAA's second annual Queen's Park Event;
- Council Governance Changes – new seats on Council;
- OAA/ARIDO discussions regarding regulation of the practice of interior design;
- OAA Continuing Education;
- Review of the *Construction Lien Act* – New Construction Act;
- Challenges with Project Management Service Providers;
- Opportunities for engagement with Indigenous Communities;
- Changes to the Ontario Building Code to address the Elliot Lake Enquiry;
- Review of the OAA Honours & Awards Program – Implementation of changes;
- OAA's review of communications content and creation; and
- *Employment Standards Act* – OAA's position on removal of professional exemptions.

After the brief overview of the above topics there were generally four themes of discussion that most members wanted to dive into in greater detail with the President, as follows:

- Unreasonable RFPs and Contract Language;
- Challenges around Project Management Services and Providers;
- OAA/ARIDO discussion regarding regulation of the practice of Interior Design; and
- Changes to the *Construction Lien Act*.

At the close of each meeting, the President thanked all in attendance and encouraged members to get involved in the OAA either through Committee opportunities or by considering running for Council – and reminded members “don't forget to vote!”

Society Annual Reports

The following Societies submitted annual reports:

Grand Valley Society of Architects - GVSA



GVSA welcomed a wave of executive this year, with new and current executive members all given specific areas of focus.

In addition to lunch and learns, this year's GVSA activities/updates included:

- collaboration with RDH/Building Science Labs in Waterloo led by John Straube—these monthly discussions on the building envelope offered structured learning credits;
- joint-venture with the City of Kitchener Industry Workshop updates; and
- tours of notable buildings recently constructed, including the Wilfrid Laurier University (WLU) Lazaridis School of Business and Economics by David Thomson Architect Ltd (DTAL) & Diamond Schmitt Architects Inc.

The President's visit in October, which brought John Stephenson to the WLU Senate room, was a well-attended event. It offered engaging discussion between Stephenson and the membership.

Matthew Bolen, Chair

Hamilton/Burlington Society of Architects - HBSA



The HBSA had another busy year, promoting architects and raising the profile of architecture in the community.

Its largest event was the second Architecture Crawl. Two of the buildings on the tour had recently undergone adaptive reuse renovations while the remaining were currently awaiting their rejuvenation. The success of this event resulted in a donation of \$2,500 to the Threshold School of Building.

Other HBSA activities included:

- partnering with the Hamilton-Niagara Chapter of Construction Specifications Canada (CSC) for the Annual Golf Tournament, which raised over \$17,000 for local charities;
- sponsoring the Art Gallery of Hamilton's Film Festival (Young Architects of Hamilton [YAH] organized a panel discussion following the film, *Integral Man*);
- commenting on the City's new Downtown Secondary Plan and Mixed Use Zoning By-laws; and
- continuing the "Sympos-YAH" series with "Disruptors," an exploration of non-conventional business models and re-imagining the architectural practice.

Graham McNally, Chair

London Society of Architects - LSA



The London Society members remained very active in the community, with representation on the Urban Design Peer Review Panel, City of London Building and Development Liaison Forum and the London and District Construction Association. The RAIC Syllabus program is well-supported by the membership—candidates in the program will often have as many as 10 local architects participating in their crits. Local members continue to submit their projects in large numbers to the City of London Urban Design Awards, which runs bi-annually and receives good coverage in all forms of media.

The Lecture Series, run by the LSA at Museum London, had three well-attended events in the spring of 2017. The fall series was delayed due to unanticipated financial negotiations with the Museum, which were successfully settled in December. The LSA is looking forward to the reboot of the series in the spring of 2018. Presentations by London architect David Murphy and Toronto architect Chris Pommer were well-received. The documentary film, *Urbanized*, completed the series for 2017.

The LSA Executive met on three occasions during the course of the year, and has scheduled the AGM and local elections to be completed by the end of February 2018. A committee struck by the Executive in 2014 continued its efforts in attempting to have the City streamline processes related to Site Plan Approval (SPA) and Building Permits. This has been a significant issue in London and has affected the work of every member. The committee sat down with senior administration at the City and presented again a three-page document outlining four issues related to SPA, one related to Building Permits and four related to the Urban Design Review process. Each of the issues raised was also presented with a solution. While the senior administration was in agreement with LSA's issues and solutions, it admitted it will take some time to make the suggested changes. The LSA was pleased to see its recommendation on improving the Building Permit process be implemented this fall. The LSA and the specially appointed committee will continue to pressure the City of London to improve their process and remove any unnecessary delays.

The procurement process continues to be a concern for the membership, and this was expressed when the OAA President came for the annual meet and greet in October. At this meeting, attended by more than 20 members, it was made clear the OAA needs to continue the fight with Infrastructure Ontario (IO) and the public institutions to have fair and reasonable RFPs issued. Elements of the standard language in the agreement between client and architect are becoming unrecognizable and detrimental to the profession. The LSA was appreciative of the OAA's quick and proactive responses on behalf of the membership.

Tom Tillmann, Chair

Niagara Society of Architects - NSA



NSA's main activities for the year consisted of providing Continuing Education opportunities for the membership, along with developing and prioritizing initiatives for the future.

Monthly meetings have incorporated Continuing Education sessions relating to insurance and claims issues within the profession. Presentations given in January by Candace Pietras (Hub International) and in November by Barbara Ross (Pro-Demnity Insurance) highlighted situations that can lead to costly claims. Another presentation on urban design, given by the Chair of the Niagara Society of Architects, Ian Ellingham, asked the question, "Why aren't all buildings beautiful?" Additional presentations had industry product representatives speaking on various subjects.

NSA members were surveyed relative to their priorities, and to assist in the development of a marketing plan to reflect issues unique to the Niagara Region. Other recommendations include:

- each meeting will have outside speakers;
- two events will be planned each year to promote architecture in the area; and
- the website will be updated to be an educational resource to the local community and promote member architects.

The Niagara Society will work more closely with the OAA regarding RFP issues as public institutional organizations are major employers in the Niagara Region for local architects.

Ian Ellingham, Chair

Melissa Cohen-White, Vice-Chair

North Bay Society of Architects - NBSA



With a renewed sense of purpose, the NBSA membership worked diligently in 2017 to increase awareness of the Society and present a fresh image to the community. Through a design competition among its members, NBSA developed a new logo and letterhead and began development of a website. These initiatives have provided a much-needed update to the Society's professional identity.

Recognizing an opportunity to give back to the community, the Society assisted the Dionne Quints Heritage Board—a local non-profit responsible for the historic Dionne Quintuplets birth home—with conceptual site planning for the anticipated relocation of the home to downtown North Bay. The efforts of the Society were recognized several times in local media, and the relocation of the home itself received both national and international coverage, including the *CBC*, *The Toronto Star*, *The National Post*, *The Globe and Mail* and *The New York Times*.

The Society also continues to build relationships with the City of North Bay, participating as a member of the Municipal Heritage Committee, as well as contributing to workshops on the Downtown Waterfront Master Plan and the planned reconstruction of the city's wharf and waterfront amenities.

Finally, the Society has opened a dialogue with the McEwen School of Architecture at Laurentian University to investigate possible partnerships and the potential of undertaking a studio project in North Bay.

Nathan Jensen, Chair

Northern Ontario Society of Architects - NOSA



Northern Ontario Society of Architects

The year 2017 was eventful and participatory for NOSA. Its members hosted a number of events, monthly meetings and Continuing Education sessions, worked together on installations and engaged in thoughtful architectural discourse.

NOSA received OAA Special Funding for the supply of materials for its large-scale interactive installation, "CMYG," at the UpHere Festival in Sudbury—a three-day event in August featuring live music and art installations. With OAA Special Funding, NOSA organized a day of public programming at the City of Greater Sudbury Farmer's Market on Saturday, September 30. (The proposed date was selected to align with World Architecture Day, celebrated on the first Monday in October.)

As part of NOSA's initiative to engage architects, designers, students and the community at large for World Architecture Day, it hosted a public lecture (with OAA Special Funding) on September 26 in Laurentian University's McEwen School of Architecture Lecture Hall. Heather Dubbeldam, from DUBBELDAM Architecture + Design, spoke on "The Next Green: Innovation in Sustainable Housing" to an audience of approximately 200 people. This was followed by dinner at a local downtown restaurant with Heather and some architects and professors from the School of Architecture. NOSA also organized and promoted a few Continuing Education seminars in Sudbury, where members came together as a group for sessions at the McEwen School of Architecture.

In 2014, NOSA approved a motion to contribute toward the newly opened McEwen School of Architecture. An agreement was signed with Laurentian, and NOSA provided \$9,000 toward a student bursary fund.

Prior to a vote on the City of Greater Sudbury's Downtown Event Centre, NOSA felt the urgency, alongside many Sudburians, to recommend the City select a downtown location. It prepared a letter that was sent to the mayor, all councillors and the media.

NOSA once again engaged its members for input on another building worthy of the OAA Landmark Award. It nominated The Fielding Memorial Chapel of St. Mark, Thornloe University, Sudbury, by Arthur Townend & Carl Skerl, Stefura & Baleshta Architects.

Amber Salach, Chair

Northwestern Ontario Society of Architects - NWOSA



NWOSA met five times over the past year, inclusive of the OAA President's Annual Society Visit. Its members are involved in several community and OAA Committees, such as Thunder Bay's Clean, Green & Beautiful Awards, Doors Open, Ontario Association for Applied Architectural Sciences (OAAAS) and OAA Discipline and Practice Committees.

NWOSA representatives met with the City of Thunder Bay to discuss the new design approach to the Magnus Theatre—"parkette design."

The Society has agreed to join a partnership pursuing the 2020 Heritage Conference for Thunder Bay. This group includes the City of Thunder Bay, Fort William First Nation, Lakehead University's History Department, Thunder Bay Museum and the Northwestern Ontario Archivist's Association (NOAA). At the request of the Heritage Advisory Committee, NWOSA has appointed a member volunteer to sit on the planning committee.

A committee was also struck to investigate the prospect of a NWOSA-sponsored film festival that could be a spinoff of another event such as the Bay Street Film Festival or Doors Open. This would be the basis for a NWOSA special funding request to the OAA.

Finally, there are ongoing discussions with the web administrator to revamp the NWOSA website and make it mobile-compatible.

Brad Green, Chair

Ottawa Regional Society of Architects - ORSA



The SLVSA membership continues to seek out avenues to fulfil its mandate for the promotion of architecture to the public in partnership with other initiatives.

Jointly with the Northumberland Durham Society of Architects (NDSA), the SLVSA continues to provide funding for the Societies of Architects Prize to the top design project by a graduating Architectural Technology Diploma student at Loyalist College. It also continues to support the Belleville Downtown DocFest, sponsoring the screening of architecturally related films. This "community-oriented documentary film festival" is to take place in March 2018.

At the AGM in April, a new board was elected with Kristin James and Sam Laffin jointly assuming the role of Society Chair, Brian Hierlihy becoming Treasurer and Trevor Timpany continuing his role as Secretary.

The OAA President's Dinner was held on September 6 with 28 members on hand to welcome OAA President John Stephenson and Executive Director Kristi Doyle.

Monthly membership meetings have continued to take place on the second Thursday of each month. The Society has put an emphasis on intern attendance and encouraged the current membership to invite interns from their offices. Over the second half of the year, we have seen increased interest; we hope to see the SLVSA intern membership increase in the 2018 renewal.

In the last quarter of the year, SLVSA opened up the monthly meeting to lectures by members. Brian Hierlihy gave a talk about his office's restoration work on the Strutt House at the November meeting. A mix of informal and more structured meetings is planned for the first half of 2018.

Sam Laffin and Kristin James, Co-Chairs

St. Lawrence Valley Society of Architects - SLVSA



St. Lawrence Valley Society of Architects

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Sam Laffin and Kristin James, Co-Chairs

Toronto Society of Architects - TSA



TORONTO
SOCIETY OF
ARCHITECTS

It was another busy year promoting the importance of architecture in the city and supporting the professional development of members. It has been a year of strengthening existing initiatives, as well as introducing new ones.

This year's highlights include six forums, lectures and panel discussions ranging from public debates on city issues such as the integration of art and architecture, to more industry-specific reflections on the experiences of emerging practices. Two of these forums were done in partnership with the Toronto Design Offsite Festival.

The Society's members-only, architect-led building tours were as popular as ever, featuring three new buildings in the city: the Centre for Innovation and Engineering, the Goldring Centre for High Performance Sport and the Daniels Building. Now in its eighth year, the Toronto Architecture Tours expanded with the introduction of a new tour on the architecture and design of University Avenue.

A TSA Student Workshop on architectural drawings was held at the Skilled Trades Expo for over 150 secondary students as part of the TDSB Newcomer Services—Welcoming Communities program. There were also two Movie Nights screening documentaries touching architectural issues—*Double Happiness* and *The Destruction of Memory*.

The Society's partnership with Doors Open Toronto continued to grow with three distinct programming contributions by the TSA:

- a special tour, “Modernism on the Grand Avenue,” offered eight times during the weekend;
- “The Architects’ Talk,” a panel discussion on what is Canadian architecture, which served as the opening event to this year's Doors Open; and
- “The Architects’ Studio Tour”—a self-directed open house of various studios throughout the city.

This year's TSA Year End Social, held at the Goldring Centre for High Performance Sports, was the biggest one yet. It was also a year of change for our Society's leadership, saying good bye to Executive Administrator Max McQuinn, who provided years of support to numerous initiatives. TSA welcomed new executive members and staff, and elected a new chair and vice-chair.

Maria Denegri, Chair

Trent Society of Architects - TRENT

Trent Society of Architects

As it does every year, the Trent Society of Architects co-hosted the OAA President's Dinner in Peterborough with the Northumberland Durham Society of Architects (NDSA).

In the fall, the Society gathered to discuss recent changes in the area's architectural landscape. These included the Province of Ontario releasing the *Places to Grow Act*, as well as the City of Peterborough hiring a new Director of Planning and also beginning the process of updating the Official Town Plan. As a Society, TRENT feels it is the responsibility of architects to better promote an awareness of what we do and can do. Therefore, it is undertaking a density study to better understand the requirements laid out by the Province, and ultimately to better inform the City of Peterborough on future development and expansion in drafting the Official Plan.

One of TRENT's longstanding members, Ken Trevelyan, is transitioning into retirement, while one of its sole practitioners, Neil Campbell, is expanding his practice.

In the past year, the Society has had three new (young) members join. The hope is these interns' energy and eagerness will continue to spark bigger and brighter ideas, and keep TRENT motivated and competitive.

Adam Patrick Brady, Chair

Windsor Region Society of Architects - WRSA



This year, WRSA continued to move forward on its three primary mandates of outreach, activism and awareness. The Society continued to upgrade and update its web page, www.wrsarchitects.ca, with refreshed content, including members, member firms, projects and a listing of Society activities; it also commenced online registration of special events and meetings. As an extension of this, its social media footprint was expanded to include Facebook, Instagram and Twitter accounts, which are used regularly throughout the year to post activities.

Having had a successful meeting early in the year with the City of Windsor Planning and Building department, WRSA has continued to liaise with local city officials in maintaining existing connections and expanding on consultation with them. The Society continued to maintain strong links established the previous year with the Michigan Chapter of the Congress of New Urbanism (MiCNU), following the very successful partnering with the CNU national conference in Detroit.

Activism this year has focused primarily on the new mega-hospital being planned for the region—specifically, its site selection process. WRSA developed a sub-committee to study the process and site in order to provide opinion to the municipality and provincial government.

The Society expanded its role in this year's City of Windsor "Open Streets" event, which involved the temporary closure of roadways to vehicular traffic, allowing people to use them for a host of healthy and fun physical activities. WRSA engaged the public directly during this event through its Ford City booth, providing information cards and promoting Society events.

WRSA was honoured to once again support the Windsor International Film Festival (WIFF), the second-largest volunteer-run film festival in Canada. Directly supporting four films related to architecture and planning, the Society was also proud to be the "Official Downtown Windsor Champion" once again, supporting WIFF's permanent office and downtown screening venues. This year, the relationship was expanded to include two very successful roundtable discussions following a pair of the film screenings with high-profile panelists including Windsor's city planner, the Windsor-Tecumseh MPP and the mayor of the City of Birmingham (Michigan). The partnership was additionally fruitful this year, as the Society and I, personally, the Chair, were featured in a full-page local news article, providing information on the event and specifically on the "Spotlight on Architecture" series of films.

Settimo Vilardi, Chair

Supporting Community and Industry Events

canstruction®

May 16 – 17

Toronto

Canstruction® Toronto is a non-profit annual design and build competition in support of the Daily Bread Food Bank.

It is a unique forum for design, architecture and engineering industries to unite and give back to the communities they help design and build. Canstruction® took place on May 15–16, 2017. Architectural and engineering firms competed in the 18th annual Canstruction® competition. Since 1999, teams of students and professionals have donated their time, skills and funds to build ingenious structures made of non-perishable food items. Approximately 50,000 pounds of donated food were sculpted into audacious, edible statues in an effort to fill Toronto's hunger gap. Canstructures were on display in Toronto's TD Centre in May.

Visit <http://canstructiontoronto.org> for the 2017 winning structures.

International Architectural Roundtable

The Buildings Show

November 29

Toronto

Cities and Densification: Weaving Our New Urban Fabric

This year's International Architectural Roundtable drew more than 400 guests to the opening event of the Buildings Show. The Roundtable examined the increase in the urban population and the issues associated with the rapid growth in our urban environments. Panelists included:

- Pei Zhu, founder at Studio Zhu-Pei;
 - Kelly Doran, senior director of East Africa programs at MASS Design Group;
 - Don Weinreich, partner at Ennead Architects; and
 - Claudia Cusumano, director at Kohn Pedersen Fox Associates PC.
- Adele Weder, editor of *Canadian Architect*, moderated the discussion.

The OAA was a proud sponsor of the event, together with constructconnect, *Canadian Architect*, Brown Daniels Associates, Custom Tile Installations Systems, Reprodex, Teknion and WSP.

The Buildings Show

November 28 - 30

Toronto

The Buildings Show is the leader in sourcing, networking and education in Canada for the design, architecture, construction and real estate communities.

Comprising Construct Canada, PM Expo, HomeBuilder & Renovator Expo, World of Concrete Pavilion and IIDEXCanada, The Buildings Show brings together 30,500 attendees from key industries once a year to discover new innovations across the building industry and source the latest materials, products, tools and technologies from more than 1,600 Canadian, U.S. and international exhibits. Through the Show's comprehensive seminar program, attendees can choose from more than 350 seminars, keynotes, summits and roundtables led by a roster of over 500 industry experts.

Supporting Academic Achievement

Scholarships

The OAA provides annual scholarships to be awarded to architecture students with the highest overall grade in their first, second, third or fourth year at the following institutions. These scholarships are administered by the schools and awarded at their discretion.

University of Toronto—John H. Daniels Faculty of Architecture, Landscape and Design

Third year – *Jake Wolf*

Fourth year – *Kearon Roy-Taylor*

University of Waterloo, School of Architecture

Second year – *Devin Arndt*

Third year – *Mahsa Malek*

Carleton University—Azrieli School of Architecture & Urbanism

Third year – *Kathryn Dekraker*

Fourth year – *David Anderson*

Ryerson University, Department of Architectural Science

Second year – *Taylor Marshall*

Third year – *Andrea Bickley*

Laurentian University—McEwen School of Architecture

Third year – *Erica Burgsma*

Fourth year – *Julie Vachon*

Ontario College of Art & Design Scholarship

Scholarship is awarded to a Year 3 student of Environmental Design.

Third year – *Alia Varawalla*

Architectural Guild Prize Fund

The Medals are awarded annually to the graduating students with the highest grade from each of the four schools of architecture in Ontario.

University of Toronto – *David Verbeek*

University of Waterloo – *Taylor Davey*

Carleton University – *David Anderson*

Ryerson University – *Michael Stofko*

Milic Scholarship

The Milic Scholarship is awarded to a student of Crescent School, Toronto, who has demonstrated "pursuit of excellence in all his/her endeavors and helping others to achieve the same", "demonstrated academic excellence and leadership within the student body" and "who is pursuing post-secondary education immediately after graduation."

This scholarship was set up in memory of Vladan Milic, past president of the OAA. The scholarship recipient is:

Greyden Buchholz

Schools of Architecture in Ontario

The Azrieli School of Architecture & Urbanism at
Carleton University

Ottawa, ON

University of Toronto

John H. Daniels Faculty of Architecture, Landscape and
Design

Toronto, ON

University of Waterloo

School of Architecture

Cambridge, ON

Ryerson University

Department of Architectural Science

Toronto, ON

Laurentian University

McEwen School of Architecture*

Sudbury, ON

*Laurentian University School of Architecture is currently in its fifth year of teaching with high expectations towards accreditation as an Ontario School of Architecture.

Reports from the Schools of Architecture

The following schools and programs submitted annual reports:

University of Toronto John H. Daniels Faculty of Architecture, Landscape and Design



UNIVERSITY OF TORONTO
JOHN H. DANIELS FACULTY OF
ARCHITECTURE, LANDSCAPE, AND DESIGN

Richard Sommer
Dean

John H. Daniels Faculty of Architecture, Landscape, and Design
University of Toronto

Two thousand and seventeen has been a year of exceptional change and growth.

On November 17, we celebrated the official opening of the Daniels Building with a highly successful ribbon-cutting ceremony and reception, followed by a party in the evening for students and alumni. Although some of the building's key spaces are still under construction, the Daniels Building is already proving its value both pedagogically and in terms of public outreach.

During Doors Open, May 27 and 28, we welcomed over 8,000 people to the building's first public preview. Over the spring, summer, and fall, the Daniels Building was featured across local and international publications including the *New York Times*, *Toronto Life*, *Wallpaper*, *Architectural Digest*, *Monocle*, *Abitare*, *Canadian Architect*, and *The Globe and Mail*, which deemed it "one of the best buildings in Canada of the past decade."

To build on this momentum and broaden the conversation on the relationship between buildings and pedagogy, this fall we launched a lecture series titled "What is a school (of architecture, landscape architecture, art, or urban design)?" This series of discussions will culminate in a symposium this spring that will bring together thinkers at the forefront of conceptualizing and designing our schools.

In 2017, we were also able to broaden our public outreach through a number of public events, including:

- Future Environments: Art and Architecture in Action, held at Convocation Hall, May 3, which featured five speakers from our Faculty, who presented research to illustrate how architecture defines our environment.
- The Faculty's fall installation at EDIT: Expo for Design, Innovation and Technology. Produced by faculty and students, "Where is the big picture, Toronto?" asked how we might best capture the experience and future hopes of the Toronto's heterogeneous citizenry.

In August, we announced the appointment of a new Director to

the Master of Architecture program: Associate Professor Shane Williamson. A Principal of the Toronto-based architecture and design studio, Williamson Williamson Inc., he has a keen interest in our Master of Architecture program's relationship to the City of Toronto and the broader profession.

On the research front, Assistant Professor Brady Peters received numerous grants, including one from the Canada Foundation for Innovation (CFI), to establish a Robotic Prototyping Laboratory at One Spadina. This funding has allowed us to purchase a Kuka KRI150 Quantec arm with a KL4000 4.5m linear axis. Our faculty and students are also part of a new interdisciplinary research initiative convened by the presidents of Toronto's four universities. Called StudentDwellTO, it will tackle one of the biggest issues facing post-secondary students in the Greater Toronto Area: affordable housing. Additionally, our Green Roof Innovation Testing Laboratory received funding to construct a second site on the roof of One Spadina, allowing it to expand the scope of its research.

SELECT FACULTY ACHIEVEMENTS

- Associate Professor Zeynep Celik Alexander published *Kinaesthetic Knowing: Aesthetics, Epistemology, Modern Design*.
- Rosemary House, by Kohn Shnier Architects, the firm of Associate Professor John Shnier, received an OAA Award of Excellence and the 2017 Plachta Award as the best project in Ontario under \$8 million.
- Williamson Williamson Inc.'s (WWINC) House on Ancaster Creek received a 2017 Ontario Wood WORKS! Award.
- Associate Professor Aziza Chaoui received a "Keeping it Modern" grant from The Getty Foundation to help revive the Sidi Harazem Thermal Bath Complex in Morocco.
- Associate Professor Mason White, together with Clare Lyster, Charles Waldheim, and Daniel Ibañez, published *Third Coast Atlas: A Prelude to a Plan*. White's firm Lateral Office, also participated in the inaugural Seoul Biennale of Architecture and Urbanism.
- The Townships Farmhouse designed by LAMAS — the firm of Assistant Professor Vivian Lee and Lecturer James Macgillivray — won Architizer's A+ Awards, in the Residential – Private House XL > 5000 sq. ft. category.

SELECT STUDENT ACCOMPLISHMENTS

- A team of undergraduate students (Kian Hosseinnia, Pearl Cao, Tina Siassi, Dimah Ghazal, Ous Abou Ras) won the URB PRK competition to realize a "parklet" in Edmonton.
- Undergraduate student Jan Doroteo received first prize in the Berkely Essay Competition.
- Masters of Architecture student Yupin Li was recognized at the 2017 Toronto Urban Design Awards for her project "Flex."

We are looking forward to the year ahead.

Department of Architectural Science
Ryerson University



Dr. Mark Gorgolewski
Chair
Ryerson University Department of Architectural Science

The Department of Architectural Science (DAS) began its year with its annual collaborative exercise, as students worked with Toronto Public Health to propose cooling stations for vulnerable populations living in multi-residential buildings. The work was exhibited in the Paul H. Cocker Gallery during January and was followed in the gallery by a Graduate Thesis Work Show. Later in the winter term, we showed an exhibition of *Synagogues in Germany: A Virtual Reconstruction from Darmstadt Technical University*, and finished the term with our Year End Show (Y.E.S.) 2017, showcasing the best of student work for the 2016–2017 academic year. Fall 2017 also saw the gallery installation, *Architecture and National Identity: The Centennial Projects 50 Years On*, co-curated by Marco Polo and Colin Ripley. This is an examination of major works of architecture resulting from the Centennial of Canadian Confederation in 1967. Visiting guest lecturers this year have included local architects Marc Ryan, Heather Dubbeldam and intern architect Alex Josephson, as well as international architects Thomas Rau, Jacques Ferrier and Brad Cloepfil.

Throughout the year, students participated in many extracurricular activities. For example, students partnered with the University of Toronto to win the U.S. Department of Energy's annual Race to Zero Student Design Competition for designing zero-energy laneway homes. ECOstudio was a collaboration between faculty, students and the Endeavour Centre to design and build an 1100 sq. ft. sustainable prototype called Zero House. This was first assembled onsite for the EDITdx event in September, and then reassembled for a private client near Collingwood. Other students partnered with the Downtown Yonge Business Improvement Association (DYBIA) and City of Toronto Councillor Kristyn Wong-Tam to create a unique and innovative design for a new parklet located on Elm Street. To celebrate the anniversary of Canada's Confederation, students also won the competition to design a window installation for the Bata Shoe Museum through [R]ed[U]x Lab. "In Full Bloom: Celebrating Canada 150" draws on provincial and territorial flowers as a unifying element.

In September, the TimberFever Design-Build Challenge saw more than 50 Architecture and Civil Engineering students compete in a four-day design-build competition that encourages developing design, construction, collaboration and communication skills important to future careers in architecture and engineering.

Students and faculty also won various awards: M.Arch. student Alykhan Neky received the 2017 Moriyama RAIC International Prize Scholarship, sessional instructor Christine Leu received the 2017 RAIC Allied Arts Medal and a team of DAS faculty members won the bid to draw plans to reconstruct Frank Lloyd Wright's vision of the historic Banff Pavilion, which was the only public building Frank Lloyd Wright designed in Canada.

McEwen School of Architecture (MSoA) at Laurentian University



Terrance Galvin
Director of the McEwen School of Architecture

Now in its fifth year, the McEwen School of Architecture has had another very good year of firsts (and gotten used to living in its newly completed facilities).

In January 2017, the MSoA had its official Laurentian University 'Grand Opening' attended by dignitaries and politicians, offering music, food, First Nations drumming and a student-led Nuit Blanche showcasing winter installations.

The Bachelor of Architectural Studies (BAS) program, which opened in 2013, graduated its first class of 50 students in June 2017. The school also welcomed its first Master of Architecture (M.Arch.) students in the fall of 2017, with 35 students looking to graduate in the spring of 2019.

The OAA has been generous in offering two Ontario Association of Architects Annual Scholarships to MSoA undergraduate students. This year, Julie Vachon from the fourth year of the BAS and Erica Burgsma from third year were the recipients; they had the top overall GPAs in their respective years. Julie and Erica were also the recipients of the OAA scholarship the year prior, demonstrating their continued academic excellence. Congratulations to both, and thank you to the OAA.

Students Edward Chung and Hamza Adenali were IDEX Woodshop Winners 2017, exhibiting their wooden vase design at the IDEXCanada show in Toronto.

In September, two student groups (including the 'glass ceiling' installation led by Dr. Thomas Strickland) participated in the OAA's //MOVE: Big Installation Party. We were happy to be among the very successful installations at the OAA Headquarters, attracting much attention over social media.

In November, LGA Architectural Partners received an Ontario Wood WORKS! 2017 Award for the use of cross-laminated timber (CLT) in the construction of the McEwen School of Architecture. The project received the award under the category, "Institutional Wood Design Award for over \$10 million."

In December, third-year student Maeve Macdonald received the Bill Mason Scholarship, established by Paddle Canada in honour of the famous paddler and author.

At the end of December, Dr. Terrance Galvin completed his six-year term as Director of the McEwen School of Architecture. He has been succeeded by Dr. David Fortin, who is the first Métis architect to head a Canadian School of Architecture. Another first.

Report from the RAIC Syllabus Program

Architecture Canada | Royal Architectural Institute of Canada Syllabus Renewal Report

*Donald Ardiel,
Director of Practice Support*

“The mission of the RAIC Syllabus is to provide architectural education nationally through practical experience and courses of study for aspiring and current members of the profession, and members of the public with a personal interest in architecture.”

The Syllabus Program is an alternate path to architectural licensure through a combination of work experience and study. The study component includes face-to-face design studios and distance education courses in architectural theory and criticism, design and construction technology and professional practice. Practising volunteer architects can work with design studios in Halifax, Ottawa, Toronto, London, Thunder Bay, Winnipeg, Saskatoon, Regina, Calgary, Edmonton, Vancouver and Victoria. The Syllabus Program is built on an apprenticeship model and the design studios, like the profession itself, are self-organizing systems in each city in which the Syllabus operates.

This year was a successful one, with six graduates. This brings the total number to 118 since the program started in 1979, almost 40 years ago. Currently, the program has 192 active students with up to 60 students enrolled in design studios each term. Between 30 and 40 volunteer architects serve as co-ordinators and instructors each term. Each student is supported in their studies by a volunteer architect mentor and supervising architect employer. The commitment of the Syllabus Program volunteers represents thousands of hours of dedication each year to the development of the next generation of practitioners.

Much happened in 2017. At the RAIC/OAA Festival of Architecture conference in May, the Syllabus volunteer co-ordinators, Syllabus National Advisory Committee, Athabasca University's Program Advisory Committee and Syllabus student co-ordinators met to discuss comparisons and contrasts in face-to-face and virtual design studios. The year brought major program advancements with new policies developed and implemented to enhance the student experience and ensure no student is left behind. Volunteer task groups were assembled to examine advanced standing entry into design studio courses, made improvements to the diploma project curriculum, clarify roles and responsibilities and further advance and develop design studio curriculum.

Looking ahead to 2018, students will be able to access course registrations and records using a new student information system, and new courses in French and English will be introduced.

It was with deep sorrow that the Members of the OAA
learned of the death in 2017 of the following individuals:

Klaus Bindhardt

Donald Cash

Paul H. Critchley

Howard Felix Elkus

Dr. Alfred Bruce Etherington

Dan Hanganu

Douglas Hardie

Claude Stephan Jarrett

James J. Koyanagi

Roman Wiktor Kucharczyk

Manfred Linneman

Victor Marsh

James M. Martin

Donald Bence McIntyre

Heinz W. Mertins

Ryszard Nowacki

Carl Eric Overstrom

Christina Perks

Henry Petroff

Guy (Gaetano) Rao

Derry M. Robertson

Mary Rose

Alan V. Seymour

Jean-Paul St. Jacques

John Stefura

Glenn A.A. Stevenson

Norman Stone

John S. Sullivan

Paul D. J. Syme

Marvin Tameanko

G. Douglas Vallee

John Malcolm Wells



Ontario Association of Architects

Auditor's Report and Financial Statements



Ontario Association of Architects

Senior Vice President and Treasurer's Report



Doris Bernier

Dear Colleagues,

As Senior Vice President (SVP) and Treasurer of the OAA, I am pleased to report that the OAA continues to be grounded on strong financial footings. We have successfully implemented the strategy discussed at last years' AGM, executing the financial plan for the renovations to our building, while maintaining the OAA's regulatory and advocacy mandate. In addition, we have been able to increase our staffing to accommodate continued membership growth within our budget.

The Ontario Association of Architects Financial Statements for the fiscal year ended November 30, 2017, including the Independent Auditor's Report, follow for your information. The Auditor's Report, prepared by Grant Thornton LLP, Chartered Accountants, on page 2, states that "the financial statements present fairly, in all material respects, the financial position of Ontario Association of Architects as at November 30, 2017."

The Financial Statements and Auditors Report were reviewed and recommended for approval by the OAA Audit Committee on February 22, 2018. OAA Council approved the 2017 Financial Statements on March 8, 2018.

A few items of note included in the detail of revenue over expenses on page 3 of the Financial Statements follow:

- Continued growth in OAA membership, combined with the cost of living index increase in fees last year, resulted in an increase in income from member dues.
- Membership continues to grow, up 4.67% compared to growth of 3.83% the previous years.

Conference 2017 was held in conjunction with the RAIC Festival, resulting in a shared net surplus.

An additional item of note for 2017 was the development costs for the launch of the "Starting an Architectural Practice" course. The course offers an engaging introduction to the business of architecture with a focus on setting up and running a design-centred practice.

In 2013, Council directed the Budget Committee to develop Building Reserve and Operating Reserve policies and establish the criteria and use of both of these reserve funds for the OAA. The name of the Building Reserve was amended in 2015 to Major Capital Reserve to more accurately reflect the purpose of the fund – "The purpose of the Major Capital Reserve fund is to provide a source of sustained funding for Capital Maintenance, Repair and Replacement as well as Major Capital Improvements that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget." Council approved a transfer of \$525,000 from accumulated surpluses to the Major Capital Reserve in 2017. The Major Capital Reserve will provide a significant portion of the funding for the building project in 2018 after which we will contribute to the fund annually to provide for maintenance and repairs.

The OAA HQ Renew + Refresh Project is now underway and we are looking forward to a revitalized carbon neutral building significantly reducing operating expenses for the OAA in the future. Approximately 50% of the funding for the renovations will be provided from the Major Capital Reserve and the other half by a mortgage amortized over 15 years and offset by the savings in energy costs.

This past year Council established the Legal Reserve. "The purpose of the Legal Reserve fund is to provide a source of sustained funding for the legal costs related to Discipline and Act Enforcement that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget for meeting our requirements to govern the profession in order that the public interest is protected." Transfers to this new reserve are included in Budget 2018. Legal fees can fluctuate dramatically from year to year and you will note that last year our legal fees were particularly high. We anticipate that 2018 will be another expensive year as a result of the carry-over of ongoing regulatory cases. Budget 2018 provides the estimated funding for these additional expenses.

The primary goal of the OAA financial management plan in 2017 was to continue to focus on internal organizational efficiencies in order to maximize the value derived from fee revenue. As a result, we are exiting the 2017 fiscal year with total Members' Equity at \$35,875,572. Of this total amount \$27,040,626 is related to OAA's investment in Pro-Demnity. This represents a growth over 2016 of \$781,852, including the gain from Pro-Demnity. The remainder of members' equity is made up of the two dedicated reserve funds, the depreciated value of capital assets and the unrestricted accumulated surplus. For your reference on the balance sheet, the Major Capital Reserve Fund totals \$3,696,790 and the Operating Reserve is at \$1,117,195. The use of these funds is restricted by the Association's Reserve Fund Policies.

In addition to these restricted amounts a further \$648,780 remains as unrestricted members' equity which can be used as an additional contingency to offset shortfalls resulting from unbudgeted expenditures or unanticipated revenue fluctuations. In accordance with OAA reserve fund policies, the total operating reserves are to be maintained at between six and 12 months of net operating costs. Twelve months of operating costs for 2018 are estimated to be \$5,342,475.

Total Members' Equity reflects the cumulative results of the years of operation of the OAA. At the end of each fiscal year, the net surplus or deficit is added to Members' Equity. This adjustment takes into consideration such items as depreciation on building, computers and equipment and other capital assets, as well as accruals for 2017 and prior year expenses.

In summary, I am pleased to report that, with the continued careful management of the fees you pay to the Association, the

OAA finances are well-positioned for the future. To protect this sound financial position, Council has recommended a minimal increase in fees for 2018 of 1.8% based on the cost of living index increase, to allow the Association to keep pace with inflation. This is, of course, subject to ratification by the members at the 2018 AGM.

Respectfully submitted,



*Kathleen Margerat Kurtin, Architect
B.Arch., OAA
Senior Vice President and Treasurer*



Financial Statements

Ontario Association of Architects

November 30, 2017

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Independent Auditor's Report

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To the Members of
Ontario Association of Architects

We have audited the accompanying financial statements of Ontario Association of Architects, which comprise the statement of financial position as at November 30, 2017 and the statements of operations, changes in members' equity and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Ontario Association of Architects as at November 30, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Grant Thornton LLP

Markham, Canada
March 8, 2018

Chartered Professional Accountants
Licensed Public Accountants

Ontario Association of Architects Statement of Operations

Year ended November 30

2017

2016

Revenue		
Annual membership fees	\$ 3,809,893	\$ 3,547,384
Other annual fees and related revenue	1,649,884	1,571,433
Rental and other income from Pro-Demnity Insurance Company (Note 6(b))	190,715	249,983
Investment income	63,060	59,451
Examination for Architects in Canada (ExAC) fees (Note 8)	56,856	58,581
Conference and annual meeting	53,131	1,088,054
Admission course fees	48,042	124,500
Continuing education	10,831	8,414
Practice management course	34,965	-
Sale of publications and other	33,350	27,929
Classifieds income	23,325	21,150
2030 program revenue	-	47,785
Facility rental and catering	-	650
	<u>5,974,052</u>	<u>6,805,314</u>
Expenses (Schedule)		
Salaries and related benefits	2,371,940	2,153,234
Direct program	1,613,156	2,397,052
Building, office services and operating	1,057,697	1,006,725
Legal fees	358,409	131,474
	<u>5,401,202</u>	<u>5,688,485</u>
Excess of revenue over expenses before other items	572,850	1,116,829
Leasing and moving costs	(182,805)	-
Loss on disposal of property and equipment	(33,823)	-
Net income (loss) from investment in Pro-Demnity Insurance Company (Note 6(a))	425,630	(1,006,489)
Excess of revenue over expenses	<u>\$ 781,852</u>	<u>\$ 110,340</u>

See accompanying notes and schedule to the financial statements.

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Ontario Association of Architects Statement of Changes in Members' Equity

Year ended November 30

	Pro-Defnity Insurance Company (internally restricted)	Major capital reserve (internally restricted)	Operating reserve (internally restricted)	Property and equipment	Unrestricted	Total 2017	Total 2016
Balance, beginning of year	\$ 26,614,996	\$ 3,750,373	\$ 1,200,000	\$ 3,113,252	\$ 415,099	\$ 35,093,720	\$ 34,983,380
Excess (deficiency) of revenue over expenses	425,630	-	-	(396,791)	753,013	781,852	110,340
Invested in property and equipment	-	-	-	655,720	(655,720)	-	-
Transfers							
To internally restricted funds	-	525,000	100,000	-	(625,000)	-	-
From internally restricted funds	-	(578,583)	(182,805)	-	761,388	-	-
Balance, end of year	\$ 27,040,626	\$ 3,696,790	\$ 1,117,195	\$ 3,372,181	\$ 648,780	\$ 35,875,572	\$ 35,093,720

See accompanying notes and schedule to the financial statements.

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Ontario Association of Architects Statement of Financial Position

November 30

2017

2016

Assets

Current

Cash	\$ 316,647	\$ 58,630
Short-term deposits	6,000,000	6,300,000
Accounts receivable (Note 4)	117,741	100,007
Receivable from Committee for the Examination for Architects in Canada (CExAC) (Note 8)	222,569	214,534
Inventories	19,000	19,672
Prepaid expenses	229,599	133,851

6,905,556 6,826,694

Property and equipment (Note 5)	3,372,181	3,113,252
Investment in Pro-Demnity Insurance Company (Note 6(a))	27,040,626	26,614,996

\$ 37,318,363 \$ 36,554,942

Liabilities

Accounts payable and accrued liabilities (Note 7)	\$ 278,591	\$ 296,562
Payable to Committee for the Examination for Architects in Canada (CExAC) (Note 8)	726,496	742,326
Deferred revenue (Note 10)	437,704	422,334

1,442,791 1,461,222

Members' equity

Invested in:

Pro-Demnity Insurance Company (internally restricted)	27,040,626	26,614,996
Major capital reserve (internally restricted)	3,696,790	3,750,373
Operating reserve (internally restricted)	1,117,195	1,200,000
Property and equipment	3,372,181	3,113,252
Unrestricted	648,780	415,099

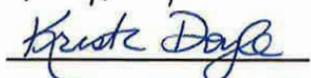
35,875,572 35,093,720

\$ 37,318,363 \$ 36,554,942

On behalf of the Council



Kathleen Kurtin, Senior Vice President and Treasurer



Kristi Doyle, Executive Director

See accompanying notes and schedule to the financial statements.

Ontario Association of Architects Statement of Cash Flows

Year ended November 30

2017

2016

Increase (decrease) in cash and cash equivalents

Operating

Excess of revenue over expenses	\$ 781,852	\$ 110,340
Items not affecting cash		
Amortization of property and equipment	362,968	339,380
Loss on disposal of property and equipment	33,823	-
Net (income) loss from investment in Pro-Demnity Insurance Company	(425,630)	1,006,489
	<u>753,013</u>	<u>1,456,209</u>
Change in non-cash working capital items		
Accounts receivable	(17,734)	6,361
Receivable from CExAC	(8,035)	16,270
Inventories	672	(5,457)
Prepaid expenses	(95,748)	118,489
Accounts payable and accrued liabilities	(17,971)	68,878
Payable to CExAC	(15,830)	74,204
Deferred revenue	15,370	(108,668)
	<u>(139,276)</u>	<u>170,077</u>
	<u>613,737</u>	<u>1,626,286</u>

Investing

Purchase of short-term deposits	(9,300,000)	(8,300,000)
Proceeds on disposal of short-term deposits	9,600,000	6,750,000
Purchase of property and equipment	(655,720)	(262,249)
	<u>(355,720)</u>	<u>(1,812,249)</u>

Net change in cash during the year 258,017 (185,963)

Cash

Beginning of year	<u>58,630</u>	<u>244,593</u>
End of year	<u>\$ 316,647</u>	<u>\$ 58,630</u>

See accompanying notes and schedule to the financial statements.

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Ontario Association of Architects Notes to Financial Statements

November 30, 2017

1. Purpose of the Ontario Association of Architects

Ontario Association of Architects (the "Association" or "OAA") regulates the practice of architecture and governs its members in accordance with the Architects Act. The Association is a non-profit organization under the Income Tax Act and is therefore not subject to either federal or provincial income taxes.

2. Role of auditors and the Audit Committee

The external auditors have been appointed by the members pursuant to the Architects Act. Their responsibility is to conduct an independent and objective audit of the financial statements in accordance with Canadian auditing standards and report thereon to the members. The independent auditor's report outlines the scope of their audit and their opinion.

The principal responsibilities of the Audit Committee are to see that accounting policies and internal controls are established and followed, and that the Association issues financial statements that are balanced and present a reasonable assessment of its financial position.

3. Summary of significant accounting policies

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organization (ASNPO), the more significant of which are outlined below:

Use of estimates

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from these estimates.

The investment in Pro-Demnity Insurance Company ("Pro-Demnity") and net income from OAA's investment in Pro-Demnity Insurance Company are subject to significant management estimate as a result of Pro-Demnity's provision for unpaid claims. There are several sources of uncertainty that are considered by Pro-Demnity in estimating the amount that will ultimately be paid on these claims. Changes in the estimate of the provision can be caused by receipt of additional claim information, changes in judicial interpretation of contracts, or significant changes in the severity or frequency of claims from historical trends.

Financial instruments

The Association's financial instruments comprise cash, short-term deposits, accounts receivable, receivable from CExAC, accounts payable and payable to CExAC.

Financial assets and financial liabilities are initially recognized at their fair value.

The Association subsequently measures all financial assets and financial liabilities at amortized cost. The carrying value of cash, short-term deposits, accounts receivable, and accounts payable approximate fair value due to their short-term nature.

Ontario Association of Architects

Notes to Financial Statements

November 30, 2017

3. Summary of significant accounting policies (continued)

Inventories

Inventories are recorded at the lower of cost and net realizable value and are relieved on a first-in, first-out basis.

Property and equipment

Property and equipment are recorded at cost. Contributed property and equipment are recorded at fair value at the date of contribution. Amortization is provided on a straight-line basis over the estimated useful lives of the assets at the following rates:

Building	40 years
Building additions	10 years
Furniture and equipment	10 years
Computer equipment	5 years
Web site development costs	5 years

All costs related to the building review and improvements were expensed until such time that the renovation plan was formally approved. Costs subsequently incurred related to direct construction or development costs, such as materials and labour, are capitalized.

Investment in Pro-Demnity Insurance Company

The investment in Pro-Demnity, a wholly-owned subsidiary, is accounted for using the equity method whereby the initial investment is recorded at cost and is subsequently adjusted to reflect the Association's pro-rata share of post-acquisition earnings and capital transactions of Pro-Demnity. Details of Pro-Demnity are disclosed in Note 6.

Investment in Ontario Association for Applied Architectural Sciences (OAAAS)

The investment in OAAAS, a wholly-owned subsidiary, is not consolidated. Details of OAAAS are disclosed in Note 9.

Members' equity

The Association's Council can internally restrict members' equity to be held for specific purposes. These internally restricted amounts are not available for other purposes without the approval of Council.

Members' equity comprises:

- (a) Invested in Pro-Demnity Insurance Company (internally restricted)

Members' equity in Pro-Demnity represents the Association's investment in Pro-Demnity accounted for using the equity method.

- (b) Invested in major capital reserve (internally restricted)

The major capital reserve represents amounts internally restricted by Council for major capital maintenance, repair or replacement that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget.

Ontario Association of Architects

Notes to Financial Statements

November 30, 2017

3. Summary of significant accounting policies (continued)

(c) Invested in operating reserve (internally restricted)

The operating reserve represents amounts internally restricted by Council to ensure the stability of ongoing operations of the organization.

(d) Legal reserve (internally restricted)

The legal reserve fund was established in 2017, and represents amounts internally restricted by Council to provide a source of sustained funding for the legal costs related to Discipline and Act Enforcement that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget. As of November 30, 2017, no amounts have been transferred to the reserve.

(e) Invested in property and equipment

Members' equity invested in property and equipment represents the net book value of property and equipment less any indebtedness thereon.

(f) Unrestricted

Unrestricted members' equity represents the net resources of the Association not internally restricted or related to the Association's net investment in its property and equipment.

Revenue recognition

Annual membership fees and other annual fees are recognized as revenue over the period to which they relate. Deferred revenue represents annual membership fees, sponsorships, and continuing education fees received in advance.

Conference and annual meeting, rental revenues, admission course fees and classifieds income are recognized as income when the service is provided. Continuing education, Examination for Architects in Canada (ExAC) fees, practice management course fees, and 2030 program revenue are recognized at the time that the course and exam, respectively, are delivered. Publication sales are recognized when the goods have been delivered.

Investment income is recorded as revenue in the year it is earned.

Donated services

The work of the Association benefits from the voluntary services of many members. Since their services are not normally purchased by the Association and because of the difficulty of determining their fair value, donated services are not recognized in these statements.

Ontario Association of Architects Notes to Financial Statements

November 30, 2017

3. Summary of significant accounting policies (continued)

Capital disclosures

The Association's capital comprises members' equity.

The Council's objective is to maintain an unrestricted balance sufficient to meet both the annual working capital requirements and the annual maintenance of the property and equipment. The annual budget is prepared by the Association's staff and reviewed by the Senior Vice President and Treasurer, and Budget Committee. The Senior Vice President and Treasurer, and Budget Committee present the budget to Council for approval. Monthly financial results are monitored by the Senior Vice President and Treasurer, and reported to Council quarterly.

Pro-Demnity was created by the Association for the purpose of being an insurer dedicated to the underwriting of architects' liability coverages. The Association is the sole shareholder. Council reviews the financial results of Pro-Demnity to ensure it is meeting its objective. Pro-Demnity provides the Association with an annual budget and strategy. Financial results are provided by Pro-Demnity and reviewed by Council on a quarterly basis. In addition, three Council members of the Association are members of the Board of Directors of Pro-Demnity.

The purpose of the operating reserve is to ensure the stability of the mission, programs, employment, and ongoing operations of the Association in the event of a sudden or unexpected negative change in revenue that would affect the provision of services to members.

The operating reserve is intended to provide an internal source of funds for situations such as a sudden unforeseen increase in expenses, one-time unbudgeted expense, unanticipated loss in funding, or uninsured loss and gaps in cash flow resulting from the uneven receipt of revenue relative to expenses within the budget year. The operating reserve may also be used for one-time, nonrecurring expenses that would build long-term capacity, such as staff development or education, research and development, or investment in infrastructure. It is to be stressed that such development is expected to be extraordinary and not be a source of continuing education or planned development.

The purpose of the major capital reserve is to provide a source of sustained funding for capital maintenance and repair as well as capital improvements that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget for repair and maintenance of the building.

The purpose of the newly established legal reserve fund is to provide an internal source of sustained funding for the legal costs related to Discipline and Act Enforcement that cannot be otherwise funded in a single budget year through OAA's existing annual operating budget for meeting the Association's requirements to govern the profession in order that the public interest be protected. The reserve is not intended to provide funding for insurable losses, nor for operating expenses but is strictly reserved for legal expenses that cannot otherwise be funded.

Ontario Association of Architects Notes to Financial Statements

November 30, 2017

4. Accounts receivable

	<u>2017</u>	<u>2016</u>
Miscellaneous receivables	\$ 12,861	\$ 23,109
GST/HST	71,199	34,368
Pro-Demnity (Note 6)	-	3,445
Accrued interest	<u>33,681</u>	<u>39,085</u>
	<u>\$ 117,741</u>	<u>\$ 100,007</u>

5. Property and equipment

			<u>2017</u>	<u>2016</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Land	\$ 470,000	\$ -	\$ 470,000	\$ 470,000
Building	2,500,000	937,500	1,562,500	1,693,867
Building additions	1,865,076	921,683	943,393	545,194
Furniture and equipment	121,491	32,746	88,745	138,860
Computer equipment	656,380	429,464	226,916	199,039
Web site development costs	<u>364,093</u>	<u>283,466</u>	<u>80,627</u>	<u>66,292</u>
	<u>\$ 5,977,040</u>	<u>\$ 2,604,859</u>	<u>\$ 3,372,181</u>	<u>\$ 3,113,252</u>

Building additions includes \$578,583 (2016- \$133,701) (Note 11) that is not yet being amortized as it is a project in process.

6. Pro-Demnity Insurance Company

- (a) The Association's wholly-owned subsidiary, Pro-Demnity, has not been consolidated in these financial statements but accounted for using the equity method (Note 3). The Association's investment in Pro- Demnity is as follows:

	<u>2017</u>	<u>2016</u>
Investment in Pro-Demnity, beginning of year	<u>\$ 26,614,996</u>	<u>\$ 27,621,485</u>
Net income (loss) of Pro-Demnity for the year ended December 31	61,813	(1,212,362)
Other comprehensive income for the year ended December 31	<u>363,817</u>	<u>205,873</u>
Comprehensive income (loss)	<u>425,630</u>	<u>(1,006,489)</u>
Investment in Pro-Demnity, end of year	<u>\$ 27,040,626</u>	<u>\$ 26,614,996</u>

Ontario Association of Architects Notes to Financial Statements

November 30, 2017

6. Pro-Demnity Insurance Company (continued)

A financial summary of Pro-Demnity as at December 31 (its fiscal year end) is as follows:

	<u>2017</u>	<u>2016</u>
Financial position		
Total assets	<u>\$ 99,334,763</u>	<u>\$ 92,291,432</u>
Total liabilities	<u>\$ 67,287,637</u>	<u>\$ 65,669,936</u>
Shareholder's equity	<u>32,047,126</u>	<u>26,621,496</u>
	<u>\$ 99,334,763</u>	<u>\$ 92,291,432</u>
Results of operations		
Net premiums earned	<u>\$ 12,330,655</u>	<u>\$ 11,887,982</u>
Net claims and claim adjustment expenses incurred	<u>10,567,822</u>	<u>11,966,396</u>
Underwriting income (loss) before expenses and commissions	<u>1,762,833</u>	<u>(78,414)</u>
Operating expenses, commissions and premium tax	<u>3,475,364</u>	<u>3,705,121</u>
Net underwriting loss	<u>(1,712,531)</u>	<u>(3,783,535)</u>
Net investment income	<u>1,784,519</u>	<u>2,042,899</u>
Income (loss) before income taxes	<u>71,988</u>	<u>(1,740,636)</u>
Income taxes (recovery)	<u>10,175</u>	<u>(528,274)</u>
Net income (loss) for the year	<u>61,813</u>	<u>(1,212,362)</u>
Other comprehensive income for the year	<u>363,817</u>	<u>205,873</u>
Comprehensive income (loss) for the year	<u>\$ 425,630</u>	<u>\$ (1,006,489)</u>
Cash flows		
Cash flows from operating activities	<u>\$ 1,782,922</u>	<u>\$ 1,865,844</u>
Cash flows from investing activities	<u>(6,838,258)</u>	<u>(1,054,263)</u>
Cash flows from financing activities	<u>5,000,000</u>	<u>-</u>
Net (decrease) increase in cash	<u>\$ (55,336)</u>	<u>\$ 811,581</u>

(b) Rental and other income from Pro-Demnity comprises:

	<u>2017</u>	<u>2016</u>
Rent	<u>\$ 99,274</u>	<u>\$ 129,809</u>
Administrative service fees	<u>84,192</u>	<u>113,032</u>
PCS transfer	<u>2,893</u>	<u>2,786</u>
Recognition of deferred revenue for server room reimbursement	<u>4,356</u>	<u>4,356</u>
	<u>\$ 190,715</u>	<u>\$ 249,983</u>

Ontario Association of Architects Notes to Financial Statements

November 30, 2017

6. Pro-Demnity Insurance Company (continued)

The lease agreement and the Master Services agreement between the Association and Pro-Demnity ended August 15, 2017 and has not been extended.

All transactions are recorded at their exchange amount.

7. Accounts payable and accrued liabilities

Total government remittances payable, including harmonized sales tax payable at November 30, 2017, are \$Nil (2016 - \$Nil).

8. Examination for Architects in Canada (ExAC)

The Association has entered into an agreement with the ten other provincial and territorial associations to manage the ExAC examination process and the associated Committee for the Examination for Architects in Canada (CExAC). The agreement outlines how revenues are to be allocated and how costs, primarily related to the development of the exam, are to be recovered. The Association has been appointed to act as the administrator of the program.

The amounts included in the financial statements are as follows:

	<u>2017</u>	<u>2016</u>
Accounts receivable (jurisdiction exam fees to be received in 2018)	<u>\$ 222,569</u>	<u>\$ 214,534</u>
Accounts payable (represents the CExAC Maintenance Fund Account balance to cover 2018 expenses and approved reserve)	<u>\$ 726,496</u>	<u>\$ 742,326</u>
Association's portion of jurisdictional exam fees (included in ExAC fees revenue)	<u>\$ 56,856</u>	<u>\$ 58,581</u>
Levy paid by the Association	<u>\$ -</u>	<u>\$ 20,090</u>
Association's ExAC exam administration	<u>44,152</u>	<u>42,331</u>
Total included in direct program expense (Schedule)	<u>\$ 44,152</u>	<u>\$ 62,421</u>

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9. Ontario Association for Applied Architectural Sciences

In 2011, the Association assumed 100% control of Ontario Association for Applied Architectural Sciences (OAAAS). OAAAS recognizes technologists in the building discipline. OAAAS offers a program that allows qualified individual technologists who are focussed in building design to advance their professional status. Ultimately, through licensure by the Association, qualified members will be able to perform certain architectural services. A Licensed Technologist OAA will have the legal right to design larger restaurants, taller houses and taller low-rise apartment buildings.

The program recognizes three categories of building designers: Associate OAAAS, Technologist OAAAS, and Licensed Technologist OAA. The OAAAS serves as a forum for establishing the education, experience and examination requirements for all three levels.

A financial summary of OAAAS as at November 30 (its fiscal year end) is as follows.

	<u>2017</u>	<u>2016</u>
Financial position		
Total assets	<u>\$ 44,302</u>	<u>\$ 55,143</u>
Total liabilities	<u>\$ 8,856</u>	<u>\$ 19,697</u>
Net assets	<u>35,446</u>	<u>35,446</u>
	<u>\$ 44,302</u>	<u>\$ 55,143</u>
Results of operations		
Total revenue	<u>\$ 56,426</u>	<u>\$ 59,980</u>
Total expenses	<u>133,097</u>	<u>115,899</u>
Deficiency of revenue over expenses before undernoted:	<u>(76,671)</u>	<u>(55,419)</u>
OAA contributions	<u>76,671</u>	<u>55,419</u>
Excess of revenue over expenses	<u>\$ -</u>	<u>\$ -</u>
Cash flows		
Cash flows from (to) operating activities	<u>\$ (14,998)</u>	<u>\$ 1,056</u>

During the year, the Association paid \$70,419 (2016 - \$53,386) to OAAAS.

10. Deferred revenue

	<u>2017</u>	<u>2016</u>
Annual membership fees, sponsorships, and		
Continuing Education fees	<u>\$ 424,636</u>	<u>\$ 394,842</u>
Server room income from Pro-Demnity	<u>13,068</u>	<u>17,424</u>
Rental and other income from Pro-Demnity (Note 6(b))	<u>-</u>	<u>10,068</u>
	<u>\$ 437,704</u>	<u>\$ 422,334</u>

Ontario Association of Architects Notes to Financial Statements

November 30, 2017

11. Building initiative

Included in Council, committees, task groups (Schedule of Expenses) are costs of \$Nil (2016 - \$83,598) incurred related to the building initiative. In addition, \$444,882 (2016 - \$133,701) of costs have been capitalized as part of building additions. All costs capitalized to date on the project have been funded by the major capital reserve fund.

Total cumulative costs are as follows:

	<u>2017</u>	<u>2016</u>
Building renovation costs expensed	\$ 499,579	\$ 499,579
Building additions capitalized	<u>578,583</u>	<u>133,701</u>
	<u>\$ 1,078,162</u>	<u>\$ 633,280</u>

12. Lease commitment

The Association is committed under operating leases for the rental of office equipment and rent for the current premise for the period extending to 2019. The future annual minimum lease payments required are as follows:

2018	\$ 383,993
2019	<u>91,449</u>
	<u>\$ 475,442</u>

13. Employee future benefits

The Association provides a defined contribution pension plan for voluntary participants. Total employer contributions were \$76,882 (2016 - \$78,542). There are no further funding requirements.

14. Trust funds

The Association holds in trust the following funds, which have not been included in these financial statements:

	<u>2017</u>	<u>2016</u>
Architectural Guild Prize Fund	\$ 131	\$ 2,468
Ontario Association of Architects Trust Fund Scholarships	15,607	15,514
DaVinci Trust Fund	1,171	1,171
Plachta Fund	<u>102,530</u>	<u>100,929</u>
	<u>\$ 119,439</u>	<u>\$ 120,082</u>

Income from grants and interest of \$30,658 (2016 - \$29,838) were recognized during the year. Prizes and medals of \$31,301 (2016 - \$24,940) were paid during the year.

Ontario Association of Architects

Notes to Financial Statements

November 30, 2017

15. Financial instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below.

Credit risk

Credit risk is the risk of financial loss occurring as a result of a counterparty to a financial instrument failing to discharge an obligation or commitment that it has entered into with an organization. The Association's main credit risk relates to its accounts receivable and its receivable from CExAC. The Association provides for its exposure to credit risk by dealing with counterparties it believes to be credit worthy, and by creating an allowance for doubtful accounts when appropriate. As at November 30, 2017, the allowance for doubtful accounts is \$Nil (November 30, 2016 - \$Nil).

Interest risk

Interest rate price risk is the risk that the fair value of a fixed interest bearing financial instrument will fluctuate due to changes in market interest rates. Interest rate cash flow risk is the risk that the cash flows of the Association will fluctuate due to changes in market interest rates on variable interest bearing financial instruments. The Association is subject to interest rate price risk on its short-term deposits.

Market risk

The Association is exposed to certain market risks which cause the fair value of investments to fluctuate. To protect against this risk, management has developed an investment policy which requires investments to meet specific requirements. As a result, it is management's opinion that the Association is not exposed to significant market risk arising from financial instruments.

Currency risk

Currency risk is the risk to the Association's earnings that arises from fluctuations of foreign exchange rates and the degree of volatility of these rates. It is management's opinion that the Association is not exposed to significant currency risk arising from its financial instruments as the number of foreign exchange transactions is limited.

Liquidity risk

Liquidity risk is the risk that the Association will encounter difficulty in raising funds to meet commitments associated with its financial liabilities. The Association is exposed to liquidity risk mainly in respect to its current liabilities.

The Association manages its liquidity risk by forecasting cash flows from operations, investing and financing activities to ensure that it has sufficient funds available to meet current and foreseeable financial obligations. As a result, it is management's opinion that the Association is not exposed to significant liquidity risk arising from its financial instruments.

16. Comparative figures

Comparative figures have been adjusted to conform to changes in the current year presentation in the schedule of expenses.

Ontario Association of Architects

Schedule of Expenses

Year ended November 30	2017	2016
Salaries and related benefits	\$ 2,371,940	\$ 2,153,234
Direct program		
Council, committees, task groups	715,856	551,211
Communications/public information	194,178	199,126
Media relations program	163,690	137,898
Society funding and other contributions	161,398	202,421
Continuing education	120,702	122,495
Liaison with Government and other	77,526	104,879
Admission course	61,043	160,973
Examination for Architects in Canada (Note 8)	44,152	62,421
Conference	42,111	815,496
Sale of publications and other	26,714	22,419
Practice consultation service	5,786	7,279
Surveys	-	10,434
	<u>1,613,156</u>	<u>2,397,052</u>
Building, office services and operating		
Building	299,693	302,873
Amortization of property and equipment		
Computer equipment	131,276	115,490
Building additions	115,550	115,550
Building	62,500	62,500
Web site development costs	32,537	24,273
Furniture and equipment	21,105	21,567
Printing and office supplies	80,328	81,185
Computer	77,801	75,346
OAAAS (Note 9)	71,703	58,602
Telephone, internet access/hosting	60,779	49,977
Postage	40,420	36,406
Insurance	34,122	33,582
Professional fees	24,250	23,500
Fees processing charges	5,633	5,874
	<u>1,057,697</u>	<u>1,006,725</u>
Legal fees		
Discipline hearings and appeals	257,352	78,335
General	55,389	30,804
Prosecutions and injunctions	45,668	22,335
	<u>358,409</u>	<u>131,474</u>
	<u>\$ 5,401,202</u>	<u>\$ 5,688,485</u>

See accompanying notes to the financial statements.

